

March 20, 2018

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes of Previous Meeting(s)
7. Update on Police Department Activity
8. Judge Betty Loggins – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program
10. Discussion and Action If Any To Accept The Resignations of Jade Miller And Robert Fitzpatrick From The Main Street Advisory Board. Mark Liepman, Now Acting As a City Alderman Will Also No Longer Be On The Board. Accept The Appointment Of New Main Street Advisory Board Members – Simone Davis, James Crouch, Brenda Alford, Teresa Mills, and Judy Stoneham
11. Update From City Manager John Camp
12. Discussion and Action If Any To Accept The Upkeep Software Package To City of San Augustine
13. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, March 20, 2018 at 5:00 p.m. Alderwoman Pamela Teel was absent.

Members present were:

Mayor	Leroy Hughes
Alderwoman	Valencia Price
Alderman	Stacy Watts
Alderman	Mark Liepman
Alderman	Dan Fussell
Attorney	Kirsty Koopmans
City Manager	John Camp
City Secretary	Cinda Garner

Mayor Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Loretta Hughes	Gary Fountain	Jeaneyse Mosby
Tracy Cox		

**5. Citizens Presentations**

There were no citizens presentations.

**6. Approval Of Minutes Of Previous Meeting(s)**

Alderman Dan Fussell offered the motion to approve the minutes of the previous meeting. Alderwoman Valencia Price seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderman Stacy Watts, and Alderman Fussell. Alderman Mark Liepman was not present at this time. Motion carried.

**7. Update on Police Department Activity**

Chief Gary Fountain gave the update on the police department's activity for the month of February. Activity included: cases filed 16; 25felony arrests; 2 misdemeanor arrests; 1 assist other agencies; 34 responses on calls for service; 0 juvenile case; 3 auto accident response/report; 95 citations; and 63 warnings. He also presented a Racial Profile Report to the council for the period covering January 1, 2017 to December 31, 2017

**8. Judge Betty Loggins – Update On Municipal Court Activity**

Judge Betty Loggins was absent. Mayor Hughes reported 85 citations and collections of \$4,053.80 for the month of February.

**9. Tracy Cox – Update On Main Street Program**

There was no report on Main Street program as Tracy Cox was not in attendance at the time of this item.

**10. Discussion and Action If Any To Accept The Resignations of Jade Miller And Robert Fitzpatrick From The Main Street Advisory Board. Mark Liepman, Now Acting As A City Alderman Will Also No Longer Be On The Board. Accept The Appointment Of New Main Street Advisory Board Members – Simone Davis, James Crouch, Brenda Alford, Teresa Mills, and Judy Stoneham**

Alderman Fussell offered the motion to accept the resignations and new appointments to the Main Street Advisory Board. Alderman Liepman seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

**11. Update From City Manager John Camp**

City Manager John Camp gave an update of city activity to the council. Activity included:

1. Front Office Initiative Status – Things are going well in the front office. Applications are being taken for the open position.
2. Water tanks – there are no changes. We have not gotten anything from TCEQ on the time study.
3. TCEQ Enforcement Update at City Lake Dam – The electrical department workers are starting to do some brush cutting at the dam working towards the TCEQ Enforcement. Got report on the dam from the TCEQ last week and Mr. Camp and the mayor are taking actions to take care of the issues addressed.
4. Lewis Hotel – Received a BNSF grant of \$10,000.00 through the Legacy Foundation. This will enable work to be done on the front side of the building. There is possibly another source of funding for \$3500.00; this will help with work on the backside of the building. All the work on the façade is going well at this time.
5. Social Media – Continuing to develop the Facebook site. The development team has been put together to work on the internet site. A meeting will be scheduled next week to look at templates.
6. FEMA Update (Estimated Cat B Damages Incoming) – Category B estimates will have to be resubmitted due to an error made by FEMA. The amount of funding to be reimbursed should be between \$9300.00 to \$9600.00.
7. Website

**12. Discussion and Action If Any To Accept The Upkeep Software Package To City of San Augustine**

Mr. Camp reported that Upkeep software package is a tool to track work orders, facilities, fleet, fire department calls, customer disputes and other related activities. The yearly subscription for 4 users is \$1920.00. This can be funded by the savings from the front office initiatives recently instituted. Alderman Liepman offered the motion to accept the Upkeep pricing of \$1920.00 per year for tracking city activities. Alderman Fussell seconded the motion. . Voting in favor of the motion were Alderwoman Price, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

The meeting was adjourned at 5:30 p.m.