

September 15, 2023

The City of San Augustine City Council will meet for a regular meeting on **Tuesday, September 19, 2023 at 5:00 p.m.** The meeting will be held in the Council Chambers located at 301 South Harrison Street, San Augustine, Texas.

Jeremy Lynch – Acting City Secretary

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A G E N D A

1. Call Meeting to Order
2. Prayer
3. Pledge To the Flags
4. Welcome Guests
5. Open Public Hearing on FY 2023-2024 Budget
6. Close Public Hearing on FY 2023-2024 Budget
7. Open Public Hearing on Voter Approved Property Tax Rate for Year 2024 of \$0.447337 per \$100
8. Close Public Hearing on Voter Approved Property Tax Rate for Year 2024 of \$0.447337 per \$100
9. Open Public Hearing on Ordinance Regarding Retirement Eligibility for TMRS altering time requirement to 20 years of credited service
10. Close Public Hearing on Ordinance Regarding Retirement Eligibility for TMRS altering time requirement to 20 years of credited service
11. Adjourn Public Hearings and Convene Open Meeting
12. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
13. Approval of Minutes of Previous Meeting
14. Interim Chief Jessee Fountain – Update on Police Department Activity
15. Judge Jeff Cox – Update on Municipal Court Activity
16. Liz Jones – Update on Main Street Program
17. Update from City Manager Jeaneyse Mosby
18. Discussion and Action to Consider Approval of Ordinance Adopting the Budget for The City of San Augustine for Fiscal Year 2023-2024
19. Discussion and Action to Consider Approval of Ordinance Establishing Increased Minimums (Availability Charges) Rates and Charges for Water, Wastewater (Sewer), Security Lights, and Electrical Services.
20. Discussion and Action, if any, to Consider Approval of Ordinance to Adopt the Voter Approved Property Tax Rate for Year 2024 of \$0.447337 per \$100
21. Discussion and Action, if any, to Consider Approval of Ordinance Regarding Retirement Eligibility for TMRS altering time requirement to 20 years of credited service

22. Discussion and Action, if any, to pass a Resolution regarding a contract for the purpose of financing a “Mini Excavator and a Tractor with a Boom Mower”
23. Discussion And Action, if any, to select a Banking Institution from Respondents to RFP which ended on September 5, 2023
24. Patricia Davis – Concerns specifically regarding the power outage that occurred on Friday, August 18, 2023
25. Discussion and Action, if any, to pass a Resolution to authorize the San Augustine County Chamber of Commerce Sassafras Festival
26. Discussion and Action, if any, to pass a Resolution to Nominate a Candidate for the Appraisal District Board of Directors Election 2024-2025
27. Discussion and Action, if any, to approve an Agenda Item Request Form and Agenda Policy for City Council Meeting
28. Executive Session
  - A. Pursuant to Texas Government Code §551.072 Deliberation Regarding Real Property; Discussion of Purchase of Real Property Within City Limits
  - B. Pursuant to Texas Government Code §551.074 Personnel Matters; Discussion of Applicants for City Secretary and Chief of Police Positions
29. Reconvene Open Meeting for Discussion and Action If Any on Executive Session Item #28
30. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

I, the undersigned authority does hereby certify that the Notice of Meeting was posted on the front door at City Hall of the City of San Augustine, TX, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:  
September 15, 2023 by 5:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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 Acting City Secretary, City of San Augustine, Texas

The City of San Augustine held its regular meeting on Tuesday September 19, 2023, at 5:00 p.m.

Members present were:

Mayor	Leroy Hughes
Alderman	Marcus Hafford
Alderman	Pamela Teel
Alderman	Juan Diaz, Jr.
Alderman	Herman Wilson
Alderman	Dan Fussell
Attorney	Wade Flasowski
City Manager	Jeaneyse Mosby
Acting City Secretary	Jeremy Lynch

Mayor Leroy Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

An amendment was made to the agenda to correct a typo in order to reflect the correct dates for specific agenda items.

Mayor Hughes welcomed guests.

There were numerous guests in attendance.

**5. Open Public Hearing on FY 2023-2024 Budget**

The Public Hearing opened at 5:04 p.m. A short discussion followed between members of the council and members of the public.

**6. Close Public Hearing on FY 2023-2024 Budget**

The Public Hearing closed at 5:06 p.m.

**7. Open Public Hearing on Voter Approved Property Tax Rate for Year 2023 of \$0.447337 per \$100**

The Public Hearing opened at 5:06 p.m. Discussions followed between members of the council and members of the public.

**8. Close Public Hearing on Voter Approved Property Tax Rate for Year 2023 of \$0.447337 per \$100**

The Public Hearing closed at 5:15 p.m.

**9. Open Public Hearing on Ordinance Regarding Retirement Eligibility for TMRS altering time requirement to 20 years of credited service**

The Public Hearing opened at 5:15 p.m. Discussions followed between members of the council and members of the public.

**10. Close Public Hearing on Ordinance Regarding Retirement Eligibility for TMRS altering time requirement to 20 years of credited service**

The Public Hearing closed at 5:21 p.m.

**11. Adjourn Public Hearings and Convene Open Meeting**

**12. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.**

Superintendent Chris Anding addressed everyone concerning the idea of using well water to supply the city.

Celeste Rainey spoke about happenings at the Public Library and invited everyone to come see them.

Other citizens expressed concerns over issues within the city.

**13. Approval of Minutes of Previous Meeting(s)**

Alderman Herman Wilson offered a motion to approve the minutes of the previous meeting(s). Alderman Juan Diaz seconded the motion. All voted in favor of the motion. Motion carried.

**14. Interim Chief Jesse Fountain – Update on Police Department Activity**

Chief Fountain gave the update on the police department's activity for the month of August 2023. Activity included: 22 reports filed, 1 felony arrest, 3 misdemeanor arrests, 1 occasion of assisting other agencies, 218 calls for service answered, 4 auto accident reports filed, 15 citations written, and 67 warnings issued.

**15. Judge Jeff Cox – Update on Municipal Court Activity**

Judge Cox reported the Municipal Court Activity for month of August 2023. There were 15 citations received, with fines and court costs collected totaling \$2,913.00. Remitted to state – \$1,512.00, City retention – \$1,401.00.

**16. Liz Jones - Update on Main Street Program**

Liz attended the Smithsonian Museum on Mainstreet Workshop in Austin with Marshal McMillan and Amanda McVay. They were able to learn more about the exhibit and confirmed that San Augustine would be the first tour stop from August 24, 2024, to October 6, 2024.

A report was given on the annual American Mainstreet Patriotic Event which included first responders sharing their stories of the event.

Upcoming events include the next Pop-Up Shop event on October 6<sup>th</sup> and 7<sup>th</sup>, and the annual Imagine the Possibilities Tour on October 13<sup>th</sup> from 10 a.m. to 12 p.m.

**17. Update from City Manager Jeaneyse Mosby**

The City is doing a rate study on the electrical charges through an engineering firm rather than through Communities Unlimited.

Contractors have cut limbs away from lines to eliminate line loss.

Contractors are in the process of replacing old poles and copper lines near Mike Perry Chevrolet and Ironosa Rd.

The fine with the PUC has been reduced to \$60,350.00 and will be put back into the City's electrical system dealing with line clearance.

**18. Discussion and Action to Consider Approval of Ordinance Adopting the Budget for The City of San Augustine for Fiscal Year 2023-2024**

After discussion, Alderman Dan Fussell offered a motion to approve the Ordinance Adopting the Budget for The City of San Augustine for Fiscal Year 2023-2024. Alderman Herman Wilson seconded the motion. All voted in favor of the motion. Motion carried.

**19. Discussion and Action to Consider Approval of Ordinance Establishing Increased Minimums (Availability Charges) Rates and Charges for Water, Wastewater (Sewer), Security Lights, and Electrical Services**

City Manager Jeaneyse Mosby explained the proposed changes to the rates. After discussion, Alderman Herman Wilson offered a motion to approve the Ordinance Establishing Increased Minimums (Availability Charges) Rates and Charges for Water, Wastewater (Sewer), Security Lights, and Electrical Services. Alderman Marcus Hafford seconded the motion. All voted in favor of the motion. Motion carried.

**20. Discussion and Action, if any, to Consider Approval of Ordinance to Adopt the Voter Approved Property Tax Rate for Year 2024 of \$0.447337 per \$100**

After discussion, Alderman Juan Diaz offered a motion to approve the Ordinance to Adopt the Voter Approved Property Tax Rate for Year 2023 of \$0.447337 per \$100. Alderwoman Pamela Teel seconded the motion. All voted in favor of the motion. Motion carried.

**21. Discussion and Action, if any, to Consider Approval of Ordinance Regarding Retirement Eligibility for TMRS altering time requirement to 20 years of credited service**

After discussion, Alderman Juan Diaz offered a motion to approve the Ordinance Regarding Retirement Eligibility for TMRS altering time requirement to 20 years of credited service. Alderman Herman Wilson seconded the motion. All voted in favor of the motion. Motion carried.

**22. Discussion and Action, if any, to pass a Resolution regarding a contract for the purpose of financing a “Mini Excavator and a Tractor with a Boom Mower”**

City Manager Jeaneyse Mosby explained the requirement for the resolution and detailed the terms of the contract. After discussion, Alderman Dan Fussell offered a motion to pass a Resolution regarding a contract for the purpose of financing a “Mini Excavator and a Tractor with a Boom Mower.” Alderman Juan Diaz seconded the motion. All voted in favor of the motion. Motion carried.

**23. Discussion And Action, if any, to select a Banking Institution from Respondents to RFP which ended on September 5, 2023**

City Manager Jeaneyse Mosby explained the process that led to a recommendation of the City staying with CBTX as its Banking Institution on a 3-year contract. After discussion, Alderman Juan Diaz offered a motion for the City to remain with CBTX as its Banking Institution. Alderman Dan Fussell seconded the motion. All voted in favor of the motion. Motion carried.

**24. Patricia Davis – Concerns specifically regarding the power outage that occurred on Friday, August 18, 2023**

Citizen Patricia Davis was not present.

**25. Discussion and Action, if any, to pass a Resolution to authorize the San Augustine County Chamber of Commerce Sassafras Festival**

City Manager Jeaneyse Mosby explained that the Resolution must be passed in order to submit it to TXDOT to approve road closures for the Sassafras Festival. Alderman Juan Diaz offered a motion to pass a Resolution to authorize the San Augustine County Chamber of Commerce Sassafras Festival. Alderman Marcus Hafford seconded the motion. All voted in favor of the motion. Motion carried.

**26. Discussion and Action, if any, to pass a Resolution to Nominate a Candidate for the Appraisal District Board of Directors Election 2024-2025**

City Manager Jeaneyse Mosby explained that San Augustine ISD was giving the City their leftover votes to go toward a nomination for the Appraisal District Board of Directors Election. Mayor Hughes stated that George Simon had accepted the City's potential nomination. After discussion, Alderman Marcus Hafford offered a motion to pass a Resolution to Nominate George Simon for the Appraisal District Board of Directors Election 2024-2025. Alderwoman Pamela Teel seconded the motion. All voted in favor of the motion. Motion carried.

**27. Discussion and Action, if any, to approve an Agenda Item Request Form and Agenda Policy for City Council Meeting**

City Manager Jeaneyse Mosby detailed the purpose of the form as giving the City a written policy for and simplifying the process of citizens requesting to be on the Council Meeting Agenda. After discussion, Alderman Juan Diaz offered a motion to approve the implementation of the Agenda Item Request Form and Agenda Policy for City Council Meeting. Alderman Dan Fussell seconded the motion. All voted in favor of the motion. Motion carried.

**28. Executive Session**

- A. Pursuant to Texas Government Code §551.072 Deliberation Regarding Real Property; Discussion of Purchase of Real Property Within City Limits**
- B. Pursuant to Texas Government Code §551.074 Personnel Matters; Discussion of Applicants for City Secretary and Chief of Police Positions**

Council went into executive session at 6:25 p.m.

**29. Reconvene Open Meeting for Discussion and Action If Any on Executive Session Item #28**

Council reconvened from executive session at 7:15 p.m.


Regarding Executive Session Item #28A, Alderman Dan Fussell offered a motion to authorize the City Manager to purchase a specific piece of property within the City Limits at a specific price, as discussed in Executive Session. Alderman Juan Diaz seconded the motion. All voted in favor of the motion. Motion carried.

Regarding Executive Session Item #28B, Alderman Juan Diaz offered a motion to name Jonathan Sowell as Chief of Police, effective immediately upon acceptance of the role. Alderman Herman Wilson seconded the motion. All voted in favor of the motion. Motion carried.


Also regarding Executive Session Item #28B, Alderman Marcus Hafford offered a motion to name Jeremy Lynch as City Secretary, effective immediately upon acceptance of the role. Alderman Dan Fussell seconded the motion. All voted in favor of the motion. Motion carried.

**30. Adjourn**

Meeting adjourned at 7:18 p.m.



Leroy Hughes, Mayor



Jeremy Lynch, Acting City Secretary