

April 15, 2023

The City of San Augustine City Council will meet for a regular meeting on **Tuesday, April 18, 2023 at 5:00 p.m.** The meeting will be held in the Council Chambers located at 301 South Harrison Street, San Augustine, Texas.

Wylma Hewett – City Secretary

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 A G E N D A

1. Call Meeting to Order
2. Prayer
3. Pledge to the Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval of Minutes of Previous Meeting(s)
7. Update on Police Department Activity
8. Judge Jeff Cox – Update on Municipal Court Activity
9. Liz Jones - Update on Main Street Program
10. Update from City Manager Jeaneyse Mosby
11. Discussion and Action If Any to Accept Bids on a Retired Fleet Vehicle
12. Discussion and Action if Any to Approve Service Agreements with Pineywoods Sanitation
13. Discussion and Action If Any to Pass A Resolution To Allow The Mayor Sign A Street Closure Agreement With TXDOT For Heritage Days June 3 and 4, 2023
14. Discussion and Action If Any to Approve “Boot Brigade” Fund Raiser for the TEAM TEXAS YOUTH MINISTRY to Be Held During Heritage Days
15. Point of Information: Begin to Consider Budget Changes or Concerns for FY 2024
16. Adjourn

<p>The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).</p>

The City of San Augustine held its regular meeting on Tuesday April 18, 2023, at 5:00 p.m.

Members present were:

Mayor	Leroy Hughes
Alderman	Pamela Teel
Alderman	Marcus Hafford
Alderman	Juan Diaz
Alderman	Herman Wilson
Alderman	Dan Fussell
City Manager	Jeaneyse Mosby
City Secretary	Wylma Hewett
City Attorney	Wade Flasowski

Mayor Leroy Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guests.

Guest present were:

Sonny Hubbard	Rod Litton
Mary Johannassen	Chris Brown

5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.

Scott Ainsworth, the owner of Sweets and Eats, gave an update on his location following a recent health inspection. Although over all it was a good report, the one issue is the Vent a Hood, and they have been issued a level 2 inspection grade warning. This information was provided as a point of information for the Council.

6. Approval of Minutes of Previous Meeting(s)

Alderman Herman Wilson offered the motion to approve the minutes of the previous meeting(s). Alderwoman Marcus Hafford seconded the motion. Voting in favor of the motion were, Alderman Dan Fussell, Alderman Herman Wilson, Alderwoman Pam Teel, Alderman Juan Diaz and Marcus Hafford. Motion carried.

7. Update on Police Department Activity

Chief Shannon Brazeal gave the update on the police department's activity for the month of March. Activity included: reports filed 46; 9 felony arrests; 1 misdemeanor arrests; 1 assist other agencies; 285 responses on calls for service; 1 juvenile case; 4 auto accident response/report; 29 citations; 106 warnings; and 0 completed mental health warrants.

Chief Brazeal reported the award of a grant to the police department which allowed them to purchase **5 ballistic shields** to be used in case of active shooter situations. One has been placed in each patrol vehicle. The grant required each officer to attend ALERT Training within a year of receiving the shields. Half of our officers are scheduled next week and the other half will attend in May to complete this training. Also, the Police Department Station is undergoing some renovations which are 90% complete and he has invited the community to come and visit to see the new Station.

8. Judge Jeff Cox – Update on Municipal Court Activity

It was reported that 33 citations were received and collections of \$2,109.00 for the month of March. Remitted to State - \$1,219.00 and City retention - \$890.00

9. Liz Jones - Update on Main Street Program

She reminded us of the 15th Annual "Sale on The Trail" which will be held May 5 and 6. San Augustine will be having participants set up on the square to take advantage of those traveling the trail looking for bargains.

The San Augustine Annual Heritage Festival will be held June 2 and 3.

The city has been selected to apply for an opportunity from the Smithsonian Institute and the Texas Historical Society to host a "Museum on Main Street". This is a mobile presentation in which 6 cities throughout the State of Texas will be selected to host. San Augustine is considered to be a great candidate because of its historical landmarks.

10. Update from City Manager Jeaneyse Mosby

- The City is still in the process of working on the grant to re-rout our water lines. There was another break on the line that feeds the water plant which was located and repaired quickly.

11. Discussion and Action If Any to Accept Bids on a Retired Fleet Vehicle

The vehicle is the S10 Truck that had previously been used by the meter reader. There have been some inquiries of a desire to purchase it. Legally, Municipalities can't sell property without bids. This will give serious inquiries an opportunity to do a sealed bid and the best offer to will be given the opportunity to purchase with out questions.

A motion was offered by Alderman Juan Diaz to Accept Sealed Bids on the Retired Fleet Vehicle. The Motion was seconded by Alderman Marcus Hafford. Voting in favor of the motion were, Alderman Dan Fussell, Alderman Herman Wilson, Alderwoman Pam Teel, Alderman Juan Diaz and Marcus Hafford. Motion carried.

12. Discussion and Action if Any to Approve Service Agreements with Pineywoods Sanitation

Pineywoods Sanitation (PWS) has advised the City of San Augustine (COSA) that they are selling certain assets to Live Oak environmental, LLC dba Live Oak Waste, LLC. The current contract between the COSA and PWS is identified as being among those assets.

A copy of the agreement was sent to the attorney, and he approved its wording as long as PWS was within the terms of the assignment, which they are.

Your approval/consent will do the following:

1. Consent to the Assignment
2. Confirm that PWS is not in breach of the contract
3. Acknowledges that the contract will stay in full force and effect following the assignment.
4. Confirms that there are no outstanding claims by or in favor of the COSA against PWS.
5. Waives the right to terminate the agreement.
6. Releases PWS from any obligations after the closing of the sale.

It was confirmed in discussion that there would be no change in staff that services the COSA nor any change in current rates. This agreement would become effective May 1, 2023.

A motion was offered by Alderman Dan Fussell to Approve the Service Agreements with Pineywoods Sanitation. The Motion was seconded by Alderman Herman Wilson. Voting in favor of the motion were, Alderman Dan Fussell, Alderman Herman Wilson, Alderwoman Pam Teel, Alderman Juan Diaz and Marcus Hafford. Motion carried.

13. Discussion and Action If Any to Pass A Resolution To Allow The Mayor Sign A Street Closure Agreement With TXDOT For Heritage Days June 2 and 3, 2023

This resolution is done each year and is required for any street closures that are for longer than two (2) hours. This is a Main Street Event. The following streets will be affected:

- Columbia Street: from the Broadway Street intersection to the Congress Street intersection (leaving Congress open to turn both ways);
- Broadway Street: from the intersection of Columbia Street (leaving it where any traffic headed North from Livingston Street can turn right on to Columbia Street heading West) to the intersection of Main Street;
- South Harrison Street: from the intersection of Columbia Street to the intersection of Main Street;
- Montgomery Street: from the intersection of Livingston (leaving Livingston open for traffic to turn North) to the intersection of Main Street.

A motion was offered by Alderwoman Pam Teel to Pass a Resolution to Allow the Mayor Sign a Street Closure Agreement with TXDOT For Heritage Days June 2 and 3, 2023. The Motion was seconded by Alderman Juan Diaz. Voting in favor of the motion were, Alderman Dan Fussell, Alderman Herman Wilson, Alderwoman Pam Teel, Alderman Juan Diaz and Marcus Hafford. Motion carried.

14. Discussion and Action If Any to Approve “Boot Brigade” Fund Raiser for the TEAM TEXAS YOUTH MINISTRY to Be Held During Heritage Days

Sheldon Hardy contact the City Manager’s office requesting permission to hold a “Boot Brigade” for the Team Texas Youth Ministry. This is an avenue for raising funds to support the summer service projects done by these young people.

A motion was offered by Alderman Juan Diaz to approve a “Boot Brigade” Fund Raiser to Be Held During Heritage Days benefitting the TEAM TEXAS YOUTH MINISTRY. The Motion was seconded by Alderman Marcus Hafford. Voting in favor of the motion were, Alderman Dan Fussell, Alderman Herman Wilson, Alderwoman Pam Teel, Alderman Juan Diaz and Marcus Hafford. Motion carried.

15. Point of Information: Begin to Consider Budget Changes or Concerns for FY 2024

This is a reminder that Budget season will be beginning soon. If the Council has anything they want to see added to the budget, please let the City Manager know prior to the first budget workshop if at all possible.

16. Adjourn at 5:30pm


Leroy Hughes, Mayor


Wylma Hewett, City Secretary

(Minutes taken by Wylma Hewett, Former City Secretary, and attested by Jeremy Lynch, Current City Secretary)