

March 17, 2023

The City of San Augustine City Council will meet for a regular meeting on **Tuesday, March 21, 2023 at 5:00 p.m.** The meeting will be held in the Council Chambers located at 301 South Harrison Street, San Augustine, Texas.

Wylma Hewett – City Secretary

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A G E N D A

1. Call Meeting to Order
2. Prayer
3. Pledge to the Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval of Minutes of Previous Meeting(s)
7. Update on Police Department Activity
8. Judge Jeff Cox – Update on Municipal Court Activity
9. Liz Jones - Update on Main Street Program
10. Update from City Manager Jeaneyse Mosby
11. Discussion and Action to approve a Licensing Agreement made by and between the City of San Augustine, a general law municipal corporation of the State of Texas and Spectrum Gulf Coast, LLC, a limited liability company organized under the laws of the State of Delaware, and subsidiary of Charter Communications, Inc., with its principal place of business in Stamford, CT.
12. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday March 21, 2023, at 5:00 p.m.

Members present were:

Mayor	Leroy Hughes
Alderman	Pamela Teel
Alderman	Marcus Hafford
Alderman	Juan Diaz
Alderman	Herman Wilson
Alderman	Dan Fussell
City Manager	Jeaneyse Mosby
City Secretary	Wylma Hewett
City Attorney	Wade Flasowski

Mayor Leroy Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guests.

Guest present were:

Kaci Wallace Rod Litton
Robert Cartwright

5. **Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.**

There were no citizens presentations.

6. **Approval of Minutes of Previous Meeting(s)**

Alderman Marcus Hafford offered the motion to approve the minutes of the previous meeting(s). Alderwoman Pam Teel seconded the motion. Voting in favor of the motion were, Alderman Dan Fussell, Alderman Herman Wilson, Alderwoman Pam Teel, Alderman Juan Diaz and Marcus Hafford. Motion carried.

7. **Update on Police Department Activity**

In the absence of Chief Shannon Brazeal, Mayor Hughes gave the update on the police department's activity for the month of February. Activity included: reports filed 34; 7 felony arrests; 9 misdemeanor arrests; 2 assist other agencies; 231 responses on calls for service; 0 juvenile case; 4 auto accident response/report; 32 citations; 122 warnings; and 0 completed mental health warrants.

8. **Judge Jeff Cox – Update on Municipal Court Activity**

It was reported that 34 citations were received and collections of \$1274.00 for the month of February. Remitted to State - \$738.00 and City retention - \$536.00

9. **Liz Jones - Update on Main Street Program**

Main street has prepared a “Downtown Spring Promotion” which is basically a loyalty program. There will be a list of participating businesses and when you visit them, you get a “punch” on your card. When you have visited 10 businesses, you will return your cards to Main Street and are eligible for prize drawings. This will be held from March 27 thru April 10, 2022.

Also, she reminded us of “Sale on The Trail” which will be held the first week of May. San Augustine will be having participants set up on the square to take advantage of those traveling the trail looking for bargains.

The San Augustine “Pop up Shops” will be starting again on March 31 and April 1.

10. **Update from City Manager Jeaneyse Mosby**

- The property across from City Hall was bought at the County Auction. The city was the only bidder and secured the property for \$6000 which was the opening bid.
- 3 vehicles were purchased to add to the city fleet. 1 for the Street Department, and 2 for the Water Department. Although one of these was purchased for the Meter Reader, the height of the truck was difficult for him to use. Vehicles will be interchanged in the fleet to accommodate each department more efficiently. None of these were NEW vehicles, but new to us, including one that was already outfitted with a lift eliminating the need to rent this type of equipment for any future projects.

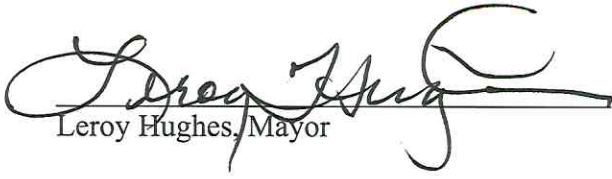
11. **Discussion and Action to approve a Licensing Agreement made by and between the City of San Augustine, a general law municipal corporation of the State of Texas and Spectrum Gulf Coast, LLC, a limited liability company organized under the laws of the State of Delaware, and subsidiary of Charter Communications, Inc., with its principal place of business in Stamford, CT.**

This is a licensing agreement that would be between the City and Spectrum Gulf Coast, LLC which is a subsidiary of Charter Communication. This is the internet company with the hub located on North Clark Street. They are planning to come in on HWY 96 from Jasper coming down FM 2213 following our service lines ending at their hub. It is a 5-year agreement with an auto renewal. The city will invoice them annually by September 1. The reimbursement is for a one-time Admin Fee of \$25 and then a \$15.00 per pole attachment fee, along with post construction inspection fee that will be at actual cost if necessary. The minimum number of poles for the city will be 10. City Attorney Wade Flasowski reviewed the agreement and noted that it looks acceptable to him with the notation of making sure the above mentioned pricing and invoicing requirements are acceptable and need to be followed. The 5-year renewal date needs to be indicated as well to make sure that it remains current and include any necessary adjustments be made.

Alderman Dan Fussell offered the motion to approve the licensing agreement that will be between the City and Spectrum Gulf Coast, LLC which is a subsidiary of Charter Communication with a 5-year agreement with an auto renewal as stated as long as it is followed. Alderman Marcus Hafford seconded the motion. Voting in favor of the motion were, Alderman Dan Fussell, Alderman Herman Wilson, Alderwoman Pam Teel, Alderman Juan Diaz and Marcus Hafford. Motion carried.

12. Adjourn

The meeting was adjourned at 5:17 pm.


Leroy Hughes, Mayor


Wylma Hewett, City Secretary

(Minutes taken by Wylma Hewett, Former City Secretary, and attested by Jeremy Lynch, Current City Secretary)