

June 15, 2021

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes of Previous Meeting(s)
7. Update on Police Department Activity
8. Judge Loretta Biggers – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program
10. Update by City Manager on Animal Control
11. Budget Update And Discussion And Action If Any To Approve An Ordinance To Amended Budget To Shift The City Budget Period As Agreed In The April 2021 Meeting
12. Discussion And Update on Hurricane Harvey Mitigation Grant Award Status And Next Steps On \$3.47M (Keith Payne of GrantWorks)
13. Discussion And Action If Any To Authorize City Management To Issue Requests For Proposals (RFP) For Administrative Services And Requests For Qualifications (RFQs) For Professional Services For The American Rescue Plan Act of 2021
14. Update and Discussion Of Increase To FEMA For Engineering Fees On Hurricane Harvey Culvert Replacements
15. Discussion And Action If Any To Adopt A Resolution Making The City OF San Augustine A Broadband City (Pam Waggoner of Connected Nation)
16. Update On The City Of San Augustine And Exposure To Cyber Attack Relative To The Recent Attack On The Colonial Pipeline
17. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, June 15, 2021 at 5:00 p.m. Alderman Dan Fussell was absent.

Members present were:

Mayor	Leroy Hughes
Alderman	Marcus Hafford
Alderwoman	Pamela Teel
Alderman	Stacy Watts
Alderman	Steve Standley
Attorney	Wade Flasowski
City Manager	John Camp
City Secretary	Cinda Garner

Mayor Leroy Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Chris Anding	Keith Payne	Shawana McElfish
Rod Litton	Shannon Brazeal	Glenda Harrison
Josh Ponder	Chris Brown	Jeaneyse Mosby
Pat Bell	Stephen Hays	Parker Harrison
Pam Waggoner	Jeff Boyd	

5. Citizens Presentations

Pat Bell addressed the council concerning problems she is experiencing at her residence located at 606 First Street, loud music and dogs running loose. She stated that she has made several complaints with the City Police Department and she still does not feel that her issue is being resolved.

6. Approval Of Minutes Of Previous Meeting(s)

Alderwoman Pamela Teel offered the motion to approve the minutes of the previous meeting(s). Alderman Marcus Hafford seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Stacy Watts, and Alderman Steve Standley. Motion carried.

7. Update on Police Department Activity

Chief Shannon Brazeal gave the update on the police department's activity for the month of May. Activity included: reports filed 49; 9 felony arrests; 3 misdemeanor arrests; 13 assist other

agencies; 265 responses on calls for service; 0 juvenile case; 4 auto accident response/report; 45 citations; 108 warnings; and 0 completed mental health warrants.

8. **Judge Loretta Biggers - Update On Municipal Court Activity**

Mayor Hughes reported 39 citations and collections of \$2,172.00 for the month of May. Remitted to State - \$1,067.00 and City retention - \$1,105.00.

9. **Tracy Cox - Update On Main Street Program**

Tracy Cox was not present.

10. **Update by City Manager on Animal Control**

City Manager Camp reported that the resource he had contacted from Nacogdoches concerning animal control has backed out. He also talked with Judge Jeff Boyd to help with solicitation from Center, Texas. He does not have a resolve, but is still working on the problem.

11. **Budget Update And Discussion And Action If Any To Approve An Ordinance To Amended Budget To Shift The City Budget Period As Agreed In The April 2021 Meeting**

The council was given a budget update for discussion with City Manager Camp. There was also an ordinance presented changing the fiscal year of the city which is currently commencing July 1 and ending June 30. The fiscal year will be changed to commence on October 1 and ending September 30. Alderwoman Teel offered the motion to approve the ordinance to amend budget to shift the city budget period as agreed in the April 2021 meeting. Alderman Watts seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, and Alderman Standley. Motion carried.

12. **Discussion And Update on Hurricane Harvey Mitigation Grant Award Status And Next Steps On \$3.47M (Keith Payne of GrantWorks)**

Keith Payne, Shawna McElfish and Parker Harrison with GrantWorks discussed the above item with the council. Shawna went over the scope of work to be done by the grant. Work to be done includes redoing the pump stations at the water plant and light plant, replacing transmission lines, and enclose wall on the north side of the water plant building. The next step is to sign a state contract with the General Land Office. After the contract is signed, GrantWorks will start the environmental review and engineer will begin their process of specs for bids. No work can begin until the environmental review is completed. The overall process of completion of the work usually takes approximately three to four years.

13. **Discussion And Action If Any To Authorize City Management To Issue Requests For Proposals (RFP) For Administrative Services And Requests For Qualifications (RFQs) For Professional Services For The American Rescue Plan Act of 2021**

City Manager Camp asked the council to authorize him to issue Request for Proposals (RFP) for administrative services and Requests for Qualifications (RFQ) for professional services for the American Rescue Plan Act of 2021, if needed. Alderwoman Teel offered the motion to authorize City Management to issue request as stated above. Alderman Hafford seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, and Alderman Standley. Motion carried.

14. Update and Discussion Of Increase To FEMA For Engineering Fees On Hurricane Harvey Culvert Replacements

City Manager Camp discussed the above item with the council. FEMA has approved the additional funds needed for engineering fees on Hurricane Harvey culvert replacements. There was no action to be taken, this is an update only.

15. Discussion And Action If Any To Adopt A Resolution Making The City OF San Augustine A Broadband City (Pam Waggoner of Connected Nation)

Pam Waggoner of Connected Nation discussed the above item with the council. San Augustine County engaged with Connected Nation Texas to understand the current broadband availability, adoption, and use in San Augustine County. The County surveyed its residents, businesses, agriculture community, library/social organizations, healthcare entities, political subdivisions, and government offices to discover the truth around providing adequate broadband, and how the City and County can serve their citizens better. This survey took place between July 2020 and ended February 2021. Our immediate action must be to become a digital ready community. This means appointing one person (Point of Contact – POC) to the task of broadband management. This can be accomplished through a full-time or part-time position, or possibly a stipend arrangement. Their duties would include grant writing, working with providers making San Augustine a desirable government entity to partner, and create a public website which would provide forms, documents, and information for vendors, visitors, residents, and businesses. Other assignments would include budgeting for broadband needs, accounting for any federal or state money coming into San Augustine for broadband improvement and reporting back to the city and county elected councils. The Governor of Texas made broadband an emergency item in the 87th legislative session and San Augustine County should be ready when new laws become effective. Without council support and a dedicated broadband position, the work done to date will be lost. Alderman Hafford offered the motion to approve the resolution making the City of San Augustine a broadband City contingent upon providing City Management the authority to post the Point of Contact position. Alderwoman Teel seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, and Alderman Standley. Motion carried.

16. Update On The City Of San Augustine And Exposure To Cyber Attack Relative To The Recent Attack On The Colonial Pipeline

City Manager Camp updated the council on the City of San Augustine and exposure to cyber attack relative to the recent attack on the Colonial Pipeline. Mr. Camp has had citizens concerned with our water system and cyber attack exposure. He stated that our system is not susceptible to such attack. There's no way to dump dangerous chemicals into our system.

17. The meeting was adjourned at 6:15 p.m.

