

April 20, 2021

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to five minutes each.
6. Approval Of Minutes of Previous Meeting(s)
7. Update on Police Department Activity
8. Judge Loretta Biggers – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program
10. Open Public Hearing And Discussion On 2021 Updated Water Conservation & Emergency Water Management Plan
11. Discussion And Action If Any To Adopt The 2021 Updated Water Conservation & Emergency Water Management Plan by Ordinance
12. Update by City Manager on Animal Control
13. Update By City Manager On Removal Of Vegetative Debris From The February 2021 Ice Storm
14. Budget Update And Discussion And Action If Any To Extend The Budget By Three (3) Months To Change The Period From July Through June To October Through September
15. Discussion And Action If Any To Make A Zoning Plan And Ordinance For The City
16. Discussion And Action If Any Regarding Day To Day City Operations And Any Specific Personnel Issues Which May Require An Executive Session
17. Discussion And Update On Electrical Billings For Period Around The February Ice Storm
18. Executive Session To Confer With The City Attorney Regarding Procedural Issues Related To The Open Meetings Act
19. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, April 20, 2021 at 5:00 p.m.

Members present were:

Mayor	Leroy Hughes
Alderman	Marcus Hafford
Alderswoman	Pamela Teel
Alderman	Stacy Watts
Alderman	Steve Standley
Alderman	Dan Fussell
Attorney	Wade Flasowski
City Manager	John Camp
City Secretary	Cinda Garner

Mayor Leroy Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Rev. Tim Turner	Dawn Glover	Linda Mathews
Rod Litton	Josh Ponder	Chris Brown
Chris Anding	Tina Moyers	Evelyn Watts
Jeaneyse Mosby	Wylma Hewett	

5. Citizens Presentations

- Emily Mathews spoke to the council concerning employee actions during the ice storm. She commended the Mayor, City Manager and all employees for the work done during the recent ice storm to restore utility services to the City. She felt that the employees did the best they could during the winter storm, having limited resources. Emily also expressed her feelings towards the meeting held by the council last month, particularly the last ten minutes of the meeting where some council members expressed their feelings towards the work ethics of the city employees. She felt that it seemed very ungrateful and unfair that the employees were accused of not doing their best during the winter storm period and other times. She expressed that the last ten minutes of the meeting was very disturbing and encouraged everyone to temper the tone moving forward.
- Rod Litton stated that he is very proud of our community. He commended Mayor Hughes, City Manager Camp, and all city employees for the job well done during our recent winter storm. He feels that they did everything in their power to get utilities back up in a timely manner.

- Tina Moyers with Texas Bank and Trust expressed her pleasure working with the City employees. She commended the employees for the job they are doing. She also informed the Council that their bank will be changing ownership to Commercial Bank of Texas and she looks forward to continue working with the City. She also expressed appreciation to all the City employees for their dedication and hard work.
- Josh Ponder thanked the Mayor, Council, City Manager and all the employees for the work they do. He works directly with several departments of the City and has always had a good working relationship with them. He has been talking with Pastor Amos Horton about a way to show the employees of the City appreciation for the work that they do, especially during and after the ice storm.
- Rev. Tim Turner – expressed his gratitude to the employees of the City and offered to help with showing appreciation to the employees and in any other way the City needs him.
- Chris Brown informed the Council that the Fire Department is in need of a new rescue truck. The current truck is no longer useable, tools have been split up and placed on several trucks. This can delay operations and cause a delay in responding to an accident. He presented a spec sheet and bid proposal to the city manager for the purchase of a new truck.

6. **Approval Of Minutes Of Previous Meeting(s)**

Alderman Stacy Watts offered the motion to approve the minutes of the previous meeting(s). Alderwoman Pamela Teel seconded the motion. Voting in favor of the motion were Alderman Marcus Hafford, Alderwoman Teel, Alderman Watts, Alderman Steve Standley, and Alderman Dan Fussell. Motion carried.

7. **Update on Police Department Activity**

Chief of Police Robert Brazeal gave the update on the police department's activity for the month of March. Activity included: reports filed 49; 6 felony arrests; 8 misdemeanor arrests; 6 assist other agencies; 119 responses on calls for service; 0 juvenile case; 1 auto accident response/report; 18 citations; 24 warnings; and 0 completed mental health warrants.

8. **Judge Loretta Biggers - Update On Municipal Court Activity**

Mayor Hughes reported 14 citations and collections of \$5,108.00 for the month of March. Remitted to State - \$1,982.00 and City retention - \$3,126.00.

9. **Tracy Cox - Update on Main Street**

Tracy Cox updated the Council on Main Street activities. Heritage Day will be held on June 4 and 5.

10. **Open Public Hearing And Discussion On 2021 Updated Water Conservation & Emergency Water Management Plan**

Mayor Hughes opened the public hearing at 5:18 p.m. There were no questions asked or discussions. The public hearing was closed at 5:20 p.m.

11. **Discussion And Action If Any To Adopt The 2021 Updated Water Conservation & Emergency Water Management Plan by Ordinance**

Alderman Fussell offered the motion to approve the ordinance adopting the 2021 Updated Water Conservation and Emergency Water Management Plan. Alderwoman Teel seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Stanley and Alderman Fussell. Motion carried.

12. Update by City Manager on Animal Control

City Manager Camp advised the Council that he has communicated with other municipalities regarding the potential for sharing a resource. We have spoken in depth with Management in Nacogdoches, and there is potentially a resource that can be shared including physical equipment in addition to a trained officer. There is another call scheduled for the week of April 19. Also, the previous sharing with Center along the lines of past years will not be possible. Animal Control is a problem for all our neighbors. To be clear, it is Not Management's intent to start an animal shelter in San Augustine.

13. Update By City Manager On Removal Of Vegetative Debris From The February 2021 Ice Storm

City Manager Camp reported that at this time the City cannot expect any assistance in this regard, and we have started the slow process of doing it ourselves with force account labor.

14. Budget Update And Discussion And Action If Any To Extend The Budget By Three (3) Months To Change The Period From July Through June To October Through September

City Manager Camp reported that after a brief review of budget status including the Ice Storm ramifications, Management wants to solicit the approval of Council to work up an extension (amendment to the current budget) to change the budget period from July through June as it is now to a period from October through September. That would enable the City more latitude in the budget to adapt and be more responsive to City needs. If approved we will work out an extension amendment to go through September 2021 to be approved at the May meeting, and then we will start the work on the next budget when appropriate. If not approved we will soon start the new process as usual. Alderman Hafford offered the motion to approve submission of an extension budget at the May meeting to change our budget period to October through September every year in lieu of July through June. Alderman Fussell seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Stanley and Alderman Fussell. Motion carried.

15. Discussion And Action If Any To Make A Zoning Plan And Ordinance For The City

City Manager Camp reported that zoning has been brought to his attention as a local need. He wants to get approval from the Council prior to doing a study, mapping and drafting of a Zoning Ordinance. Alderman Fussell offered the motion to approve City Management beginning the process of working up a Zoning Plan for submission to the Council. Alderman Watts seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Stanley and Alderman Fussell. Motion carried.

16. Discussion And Action If Any Regarding Day To Day City Operations And Any Specific Personnel Issues Which May Require An Executive Session

The above item was asked to be placed on the agenda by Alderman Steve Standley. Comments from members included: (a) Alderman Watts is getting calls from citizens concerning customer

service from both the office and field employees. He feels there is a need for better communication with customers. Also, there needs to be better communication with council members. (b) Alderman Hafford feels there is need for better communication between Management, employees and the Council. When the Council is asked a question by a citizen, they need to be able to answer positively. We need to get on one accord with responses with customers. (d) Alderman Fussell advised that if he has a customer come to him with questions, he always refers them to City Manager Camp for resolution. If there is a complaint about a certain employee, he ask that the complaint be put in in writing and given to the manager to be placed in the employee file.

Mr. Camp asked to be notified of any specific complaints received by the Council from citizens. There was no action to be taken on this item.

17. Discussion And Update On Electrical Billings For Period Around The February Ice Storm

The above item was placed on the agenda at the request of Alderman Standley. City Manager Camp advised that after the Ice Storm, a few meters were estimated. This was due to not having sufficient personnel to read meters and weather conditions. All meters are read monthly to calculate utility bills. If there is a question about the usage, a different person is asked to go out and reread the meter for accuracy. Alderman Hafford asked if a different person reads the meter and usage is higher than usual, who is responsible for the bill. Alderman Standley asked if the meters are being read each month.

18. Executive Session To Confer With The City Attorney Regarding Procedural Issues Related To The Open Meetings Act

The Council entered into executive session pursuant to Texas Government Code, Section 551.071 – Consultation with Attorney at 6:09 p.m. Executive session was closed at 6:31 p.m.

The regular meeting reconvened at 6:32 p.m. There was no action to be taken on executive session item.

19. The meeting was adjourned at 6:32 p.m.