

December 15, 2020

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes of Previous Meeting(s)
7. Discussion And Action To Approve Fiscal Year 2020 Audit
8. Update on Police Department Activity
9. Judge Loretta Biggers – Update On Municipal Court Activity
10. City Manager Update on City Coronavirus And CARES Act Issues
11. Update on TxDOT Sidewalk Project Underway Along Clark (Hwy 147), Columbia and Main (Hwy 21) Streets
12. City Manager Brief Update On City Grant Activities
13. Update on Various Clearing and Tree Trimming/Limbing Projects And Any Discussion On Coordinating With Volunteer Efforts
14. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, December 15, 2020 at 5:00 p.m. Alderman Dan Fussell was absent.

Members present were:

Mayor	Leroy Hughes
Alderman	Marcus Hafford
Alderwoman	Pamela Teel
Alderman	Stacy Watts
Alderman	Steven Standley
City Manager	John Camp
City Secretary	Cinda Garner

Mayor Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Mark Goodin	Mark Tiller	Maurice Parks
Jeaneyse Mosby		

#### **5. Citizens Presentations**

Maurice Parks spoke to the council concerning his request to have a security light installed at his home at 709 N. Milam Street. He stated that a street light had been near his property in the past but was torn down by a hurricane. He called to have the light put back up but was told that it cannot be done. Also, he had a culvert installed by the City and feels that it was not installed properly. He cannot get anyone to correct this problem.

#### **6. Approval Of Minutes Of Previous Meeting(s)**

Alderman Stacy Watts offered the motion to approve the minutes of the previous meeting(s). Alderwoman Pamela Teel seconded the motion. Voting in favor of the motion were Alderman Marcus Hafford, Alderwoman Teel, and Alderman Stacy Watts. Alderman Steven Standley was not at the meeting at this time. Motion carried.

#### **7. Discussion And Action To Approve Fiscal Year 2020 Audit**

Mark Goodin and Mark Tiller with Tiller and Company discussed the Fiscal Year 2020 audit presented to the council. Mr. Goodin stated that they have audited the financial statements of the governmental activities, business-type activities, and each major fund of the City of San Augustine, Texas (the "City"), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. They believe the audit evidence obtained is

sufficient and appropriate to provide a basis for the audit opinion. In Tiller's opinion, the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, and each major fund of the City of San Augustine, Texas as of June 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America. Alderman Hafford offered the motion to approve the Fiscal Year 2020 Audit. Alderwoman Teel seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, and Alderman Watts. Motion carried.

**8. Update on Police Department Activity**

Mayor Hughes gave the update on the Police Department activity for the month of November. Activity included: reports filed 20; 1 felony arrests; 4 misdemeanor arrests; 5 assist other agencies; 131 responses on calls for service; 0 juvenile case; 1 auto accident response/report; 9 citations; 21 warnings; and 1 completed mental health warrants.

**9. Judge Loretta Biggers – Update On Municipal Court Activity**

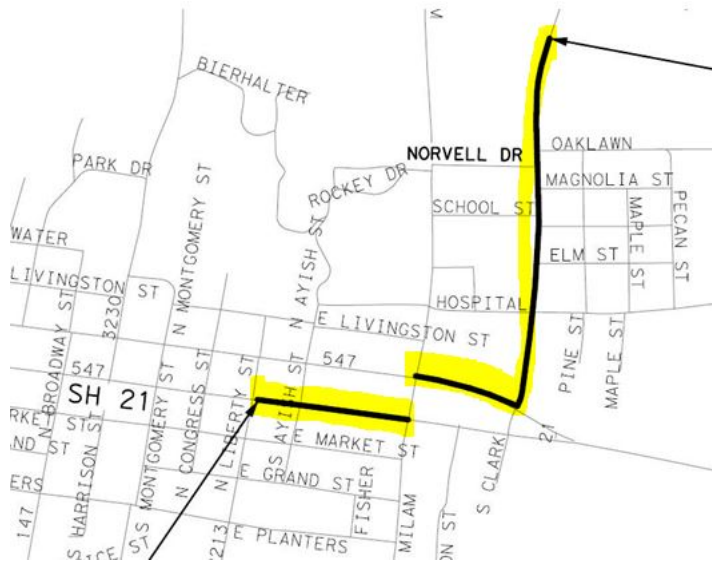
Mayor Hughes reported 5 citations and collections of \$4993.00 for the month of November. Remitted to State - \$2093.00 and City retention - \$2900.00.

**10. City Manager Update on City Coronavirus And CARES Act Issues**

City Manager Camp reported that starting last month, the City began having significant issues with staffing who tested positive with or even actually had symptoms of the Coronavirus. December has seen that ramp up into major issues with maintaining staff at operational levels. Hit particularly hard are the Water Department and Distribution. Our Superintendent is currently in ICU and we have no distribution at all. We are supplementing with contractors as available. Additionally, it may be necessary to do some estimations of utility bills in the month of December since our Meter Reader is among the ill.

**11. Update on TxDOT Sidewalk Project Underway Along Clark (Hwy 147), Columbia and Main (Hwy 21) Streets**

City Manager Camp reported that the Texas Department of Transportation will be providing sidewalks along the route shown below. The City has no cost share with the project.



**12. City Manager Brief Update On City Grant Activities**

City Manager Camp gave an update on city grant activities:

- CDBG Water Building \$250 K – Have been awarded, waiting on funding
- Main Street Cap Fund (Downtown Sidewalks) \$200K – Just passed TDLR Inspection & Pending Small Purchase for Railing with Remaining Project Funds approximately \$30,000.00.
- GLO CDBG MIT Grant \$3.5M –Submitted application in October, awaiting Award News on Recent Application
- Wastewater/Collections \$7M – Loans and Grants/Forgivable Loans PER Complete, and working on funding source and financing application
- FEMA Harvey Repair Grants – Largely this is complete except recovery of engineering fees still working - \$85,000.00.

**13. Update on Various Clearing and Tree Trimming/Limbing Projects And Any Discussion On Coordinating With Volunteer Efforts**

City Manager Camp reported that we are working of remaining budget in Special Projects not spent on Hurricane Laura as well as some savings to the facilities mowing generated via a recent RFP. Work has been suspended for several reasons:

- We generate vegetative debris more quickly that we can clean it up to dispose
- With current COVID-19 issues Management Can't keep up with all the crews involved
- We need to break to be sure we have uncommitted funds available for the budget lines, and that the funds are not needed to make up for any shortfalls stemming from unfunded COVID-19 losses

Realistically, we should be able to continue after the first of the year. Sheriff Cartwright has committed trustees soon for litter pickup on City property. We will also help coordinate with local volunteers in any way possible as streets are picked up. We have been looking back at Keep Texas Beautiful and a local page we developed, but never launched called San Augustine Beautiful which we could use to promote the local effort without the big expenses or organizational issues of going with the state program.

The meeting was adjourned at 5:45 p.m.