

November 17, 2020

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Canvass November 3, 2020 General Election
6. City Secretary Cinda Garner Administer Oath of Office and Issue Certificate of Election To Newly Elected Councilmembers
7. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
8. Approval Of Minutes of Previous Meeting(s)
9. Update on Police Department Activity
10. Judge Loretta Biggers – Update On Municipal Court Activity
11. Tracy Cox - Update On Main Street Program
12. Discussion And Action If Any To Select Mayor Pro-Tem
13. Drawing of Lots To Determine Which Officer Terms (x3) Will Expire In 2021 To BE Elected In The November 2021 Election Pursuant to Council Vote On September 2020 Agenda Item 15
14. Discussion and Action If Any To Approve City of San Augustine Proposed 2021 Holiday Schedule
15. Discussion and Action If Any Regarding Future Disposition of Old Cotton Gin Building at Sante Fe Park
16. Discussion of Status of Reimbursement Funding Under the Coronavirus Relief Fund (CRF)
17. Discussion and Action If Any To Authorize Mayor Hughes To Execute A Renewal Agreement Between The City and Tri-County Community Action, Inc To Continue The Comprehensive Energy Assistance Program
18. Discussion and Action If Any To Authorize East Texas Rural Internet To Cross The City's Property on Park Street Behind The Sheriff's Office In Exchange For Internet Access
19. Discussion of Status on Two CDBG Grants Pending For The Water Plant And Distribution System
20. Discussion and Action If Any To Modify The City's Ordinance on Maximum Structure Height To Allow For Council Vote on Variances Requested Prior To Engineering Drawing Submission
21. Adjourn

<p>The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).</p>
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The City of San Augustine held its regular meeting on Tuesday, November 17, 2020 at 5:00 p.m. City Manager John Camp was absent.

Members present were:

Mayor	Leroy Hughes
Alderman	Marcus Hafford
Alderwoman	Pamela Teel
Alderman	Stacy Watts
Alderman	Steven Standley
Alderman	Dan Fussell
Attorney	Wade Flasowski
City Secretary	Cinda Garner

Mayor Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Shannon Brazeal	Lillie Standley	Sharon Standley	Paris Standley
A. Standley	Josiah Standley	Stephen Hays	Jeaneyse Mosby

#### 5. Canvass November 3, 2020 General Election

Mayor Hughes presented the results of the November 3, 2020 election for approval:

	<b>Early Voting</b>	<b>Election Day</b>	<b>Total</b>
<b>Mayor</b>			
Leroy Hughes	437	84	521
<b>Alderman Position #1</b>			
Marcus Hafford	378	88	466
<b>Alderman Position #2</b>			
Pamela N. Teel	380	84	464
<b>Alderman Position #3</b>			
Stacy "Jack" Watts	310	63	373
Stephen Hays	226	54	280
<b>Alderman Position #4</b>			
Mark Liepman	224	49	273
Steven Standley	268	55	323
<b>Alderman Position #5</b>			
Dan Fussell	351	80	431
Zakedrick Flanagan	170	30	200
<b>Total Votes Cast</b>			
Early Voting	617		
Election Day	141		
Total Cast	758		

Alderwoman Pamela Teel offered the motion to approve the election results as presented. Alderman Dan Fussell seconded the motion. Voting in favor of the motion were Alderman Marcus Hafford, Alderwoman Teel, Alderman Stacy Watts, and Alderman Fussell. Motion carried.

**6. City Secretary Cinda Garner Administer Oath of Office and Issue Certificate of Election To Newly elected Councilmembers**

City Secretary Cinda Garner administered the oath of office to the newly elected councilmembers.

**7. Citizens Presentations**

Alderman Watts informed the council that Brothers United will be having a Neighborhood Pride Week the 4<sup>th</sup> Saturday of each month to clean up the neighborhoods. The organization is asking everyone to join in with them by coming together and cleaning up your neighborhood and other places that you can help with.

**8. Approval Of Minutes Of Previous Meeting(s)**

Alderman Watts offered the motion to approve the minutes of the previous meeting(s). Alderwoman Teel seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Steven Standley, and Alderman Fussell. Motion carried.

**9. Update On Police Department Activity**

Chief of Police Robert Brazeal gave the update on the police department's activity for the month of October. Activity included: reports filed 34; 5 felony arrests; 5 misdemeanor arrests; 6 assist other agencies; 174 responses on calls for service; 0 juvenile case; 5 auto accident response/report; 17 citations; 55 warnings; and 0 completed mental health warrants.

**10. Judge Loretta Biggers – Update On Municipal Court Activity**

Mayor Hughes reported 15 citations and collections of \$2,036.00 for the month of October. Remitted to State - \$825.00 and City retention - \$1,211.00.

**11. Tracy Cox – Update On Main Street Program**

Tracy Cox did not attend today's meeting.

**12. Discussion and Action If Any To Select Mayor ProTem**

Alderwoman Teel offered the motion to select Alderman Fussell as Mayor Pro-tem. Alderman Watts seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Standley, and Alderman Fussell. Motion carried.

**13. Drawing of Lots To Determine Which Officer Terms (x3) Will Expire In 2021 To BE Elected In The November 2021 Election Pursuant to Council Vote On September 2020 Agenda Item 15**

In a regular council meeting held on September 15, 2020, the Council voted to establish staggered (non-coterminous) election terms for all city officers. It was agreed that someone will have to serve a short, one-year term, by either volunteering or drawing lots. This will have to take place after the November 3, 2020 election. After discussion to determine selection of terms to expire in 2020, Alderman Hafford offered the motion to table the above item until further discussion. Alderman Watts seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Standley, and Alderman Fussell. Motion carried.

**14. Discussion and Action If Any To Approve City of San Augustine Proposed 2021 Holiday Schedule**

The council was given a list of City of San Augustine proposed holidays for year 2021 for approval. Alderman Watts offered the motion to approve the proposed 2021 holiday schedule as presented. Alderman Hafford seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Standley, and Alderman Fussell. Motion carried.

**15. Discussion and Action If Any Regarding Future Disposition of Old Cotton Gin Building at Sante Fe Park**

Mayor Hughes reported that the old Cotton Gin building at Sante Fe Park is in poor condition and needs some attention. There was damage to the building during the last hurricane. He asked for the council's input as to what direction to go from here. Alderman Fussell suggested maybe making a covered basketball goal at this location. After discussion, Alderman Hafford offered the motion to table this item until a later meeting. Alderman Watts seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Standley, and Alderman Fussell. Motion carried.

**16. Discussion of Status of Reimbursement Funding Under the Coronavirus Relief Fund (CRF)**

Mayor Hughes informed the council that City Manager John Camp have made all steps to have the maximum available from the Coronavirus Relief Act \$105,105.00. We will have to submit expenses to receive it, but were going to lose access unless steps were made to use it by last Friday, which Mr. Camp did. Reimbursable items will include things like the Asyst word from home cloud-based change, additional laptop pc loaner, tablets and all sorts of other things. There was no action to be taken as this was a discussion item only.

**17. Discussion and Action If Any To Authorize Mayor Hughes To Execute A Renewal Agreement Between The City and Tri-County Community Action, Inc To Continue The Comprehensive Energy Assistance Program**

The council was asked to approve a revised vendor agreement which will cover the program year 2021-2023 between Tri-County Community Action, Inc. (TCCA, Inc.) and the City of San Augustine. TCCA Inc.'s goal is to assist, educate, and secure families or individuals to obtain or maintain energy self-sufficiency and encourage the development of a better community. Alderwoman Teel offered the motion to authorize Mayor Hughes to execute a renewal agreement between the City and Tri-County Community Action, Inc. to continue the Comprehensive Energy Assistance Program. Alderman Fussell seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Standley, and Alderman Fussell. Motion carried.

**18. Discussion and Action If Any To Authorize East Texas Rural Internet To Cross The City's Property on Park Street Behind The Sheriff's Office In Exchange For Internet Access**

Mayor Hughes asked the council to authorize City Manager Camp to allow the new owners of the Internet Data that comes from the outlet hub (fiber) as the old cell tower get to the new tower by going down the side of our park and up Harrison Street. The means will be on poles or by boring underground. The City additionally wants continuation of no cost internet from them for the City as an alternative to AT&T. City Manager wants ability to negotiate how the cable goes across City property. Alderman Hafford offered the motion to authorize East Texas Rural Internet to cross the City's property on Park Street behind the Sheriff's Office in exchange for internet access and allow City Manager Camp the ability to negotiate how the cable goes across City property. Alderwoman

Teel seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Standley, and Alderman Fussell. Motion carried.

**19. Discussion of Status on Two CDBG Grants Pending For The Water Plant And Distribution System**

The CDBG grant for approximately \$250K for the structural improvements at the water plant are still coming, but no further update from the funding agency on when just yet. The larger 3.4 MM grant for water system was applied for on October 28.

**20. Discussion and Action If Any To Modify The City's Ordinance on Maximum Structure Height To Allow For Council Vote on Variances Requested Prior To Engineering Drawing Submission**

City Ordinance No 320 adopting and enacting a building height restriction within the City of San Augustine was passed on December 17, 2019. City Manager Camp asked the council to amend section (e), Variance, to add the following language: In order to avoid wasted investment in engineering fees by applicants the drawings should be submitted for City Council approval first. If approved by the Council, minor changes required for structural engineering stamp are automatically approved. The Council assigns judgement of what is and is not a minor change to the City Manager or his assignee. While this Ordinance is not intended to police artistic impression, it is within the Council's authority to deny approval if it deems the height of the proposed final structure to be detrimental to the overall appearance or safety of the City of San Augustine. Alderman Fussell offered the motion to modify the City's ordinance on maximum structure height to allow for council vote on variances requested prior to engineering drawing submission. Alderman Watts seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Standley, and Alderman Fussell. Motion carried.

The meeting was adjourned at 5:45 p.m.