

August 18, 2020

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes of Previous Meeting(s)
7. Update on Police Department Activity
8. Judge Loretta Biggers – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program
10. Update From City Manager John Camp
11. Discussion And Action If Any To Award A Contract For Banking From The City's RFP On Banking Services Terminating August 17, 2020 at 3pm.
12. Discussion And Action If Any To Authorize Hiring Of (xxx Company) As Grant Administrator For Services Related To The CDBG-Mitigation (CDBG-MIT) Program Funded By The Texas General Land Office (GLO).
13. Discussion And Action If Any To Authorize Hiring Of (xxx Company) As Project Engineer For Services Related To The CDBG-Mitigation (CDBG-MIT) Program Funded By The Texas General Land Office (GLO).
14. Water System Status Update With Question And Answer Availability for Customers Who Care To Ask About Their Concerns
15. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, August 18, 2020 at 5:00 p.m. Mayor Leroy Hughes and Alderman Marcus Hafford were absent. Mayor Pro-tem Dan Fussell presided over the meeting.

Members present were:

Alderswoman	Pamela Teel
Alderman	Stacy Watts
Alderman	Mark Liepman
Alderman	Dan Fussell
City Manager	John Camp
City Secretary	Cinda Garner

Mayor Pro-tem Fussell called the meeting to order at 5:00 p.m.

Mayor Pro-tem Fussell offered prayer.

The pledge to the flags was recited in unison.

Mayor Pro-tem Fussell welcomed guest.

Guest present were:

Keith Payne	Glenda Harrison	Tracy Cox
Shannon Brazeal	Merril Greene	Chris Anding
Joey Dickerson	Jeaneyse Mosby	Loretta Biggers
Stephen Hays		

5. Citizens Presentations

There were no citizens presentations.

6. Approval Of Minutes Of Previous Meeting(s)

Alderman Stacy Watts offered the motion to approve the minutes of the previous meeting(s). Alderswoman Pamela Teel seconded the motion. Voting in favor of the motion were Alderswoman Teel, Alderman Watts, Alderman Mark Liepman, and Alderman Fussell. Motion carried.

7. Update on Police Department Activity

Chief of Police Robert Brazeal gave the update on the police department's activity for the month of July. Activity included: reports filed 34; 2 felony arrests; 4 misdemeanor arrests; 11 assist other agencies; 114 responses on calls for service; 0 juvenile case; 1 auto accident response/report; 33 citations; 61 warnings; and 0 completed mental health warrants.

8. Judge Loretta Biggers - Update On Municipal Court Activity

Judge Loretta Biggers reported 19 citations and collections of \$1,543.00 for the month of July. Remitted to State - \$757.00 and City retention - \$785.00.

9. Tracy Cox - Update on Main Street

Tracy Cox updated the Council on Main Street activities. Upcoming events includes; 911 Event by Glenda Harrison September 11 from 6:00 to 7:00 p.m.; San Augustine Main Street will be featured in the September/October Southern Travel & Lifestyles magazine; Rocking Art on Main is still going on; several citizens have volunteered for watering the downtown planters on the square; businesses are applying for the Façade grant and back alley has been added to the grant; Black Friday and Small Business Saturday is scheduled after Thanksgiving; Christmas Market Days – December 3,4, and 5; and Christmas Parade – December 4.

10. Update From City Manager John Camp

City Manager John Camp gave an update of city activity to the council. Activity included:

- **Budget Update** –We are in good shape with the current budget.
- **Coronavirus Issues** – We are having positive tests that occasionally force us to be short handed in one department or another so we just manage it ad hoc. We have only one person out due to a positive test at this time.
- **Main Street Capital Fund Sidewalk Grant** – Concrete work is done, and waiting on handrails. There are no issues. With project savings we have issued a Contract Change Order for additional handrails where needed.
- **Grants from the GLO (CDBG Harvey Mitigation)** - Management has been heavily involved in starting the process to apply for a minimum of \$3MM in federal funding to carry out a mitigation project in order to improve drainage issues and harden roadways/infrastructure in San Augustine.
- **Texas CDBG Grant** – There is no change. The grants are still delayed, but still expected. We hope to hear status from the funding agency in mid to late September.
 - **USDA Preliminary Engineering Report & Application** – Management is working on a means of funding for the application process (\$800K).
- **Broadband** – The study has begun, and these are the week one results:

San Augustine County Survey Sector	Suggested Min. Total Response Target	Total Responses as of 13-Jul	Sum of weekly Change	Percent of Target Achieved
Residential	340	33	0	10%
Business	30	2	0	7%
Public Safety	3	1	0	33%
Library & Community Org	1	0	0	0%
Agriculture	293	0	0	0%
K-12 Education	7	0	0	0%
Healthcare	1	0	0	0%
Government	3	1	0	33%
Totals	678	37	0	5%

Week of August 10th

San Augustine County Survey Sector	Suggested Min. Total Response Target	Total Responses as of 4-August	Total Responses as of 10-August	Sum of weekly Change	Percent of Target Achieved
Residential	340	177	178	1	52%
Business	30	8	8	0	27%
Public Safety	3	3	3	1	100%
Library & Community Org	1	1	1	0	100%
Agriculture	293	2	2	0	1%
K-12 Education	7	0	0	0	0%
Healthcare	1	0	0	0	0%
Higher Ed	0	0	0	0	0%
Government	3	2	2	0	367%
Totals	678	192	194	2	29%

We don't understand why San Augustine Citizens are not as responsive as Jasper where the rate is already at 90%.

San Augustine County Survey Sector	Suggested Min. Total Response Target	Total Responses as of 28-July	Total Responses as of 4-August	Sum of weekly Change	Percent of Target Achieved
Residential	12580	1219	1226	7	97%
Business	62	58	58	0	94%
Public Safety	11	1	1	0	9%
Library & Community Org	3	2	2	0	67%
Agriculture	89	12	12	0	13%
K-12 Education	17	6	6	0	35%
Healthcare	1	1	1	0	100%
Higher Ed	4	1	1	0	25%
Government	8	4	4	0	50%
Totals	1453	1304	1311	7	90%

11. Discussion And Action If Any To Award A Contract For Banking From The City's RFP On Banking Services Terminating August 17, 2020 at 3 P.M.

City Manager Camp asked the Council to delay this item until September's meeting to allow time to study the materials received.

12. Discussion And Action If Any To Authorize Hiring Of (xxx Company) As Grant Administrator For Services Related To The CDBG-Mitigation (CDBG-MIT) Program Funded By The Texas General Land Office (GLO).

City Manager Camp advised that we received five presentations seeking to provide grant administration services for the CDBG-Mitigation program. He recommended hiring Grant Works, represented by Keith Payne, for the grant administrator for the CDBG-MIT grant from the General Land Office. Alderman Liepman offered the motion to award Grant Works as the City's Administrator to pursue the Mitigation CDBG Grant from the General Land Office. Alderman Watts seconded the motion. Voting in favor of the motion were Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

13. Discussion And Action If Any To Authorize Hiring Of (xxx Company) As Project Engineer For Services Related To The CDBG-Mitigation (CDBG-MIT) Program Funded By The Texas General Land Office (GLO).

City Manager Camp advised that the only presentation received was from KSA Engineering for the above services. Alderwoman Teel offered the motion to award KSA Engineering as the City's engineer for the Mitigation CDBG Grant from the General Land Office. Alderman Liepman seconded the motion. Voting in favor of the motion were Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

14. Water System Status Update With Question And Answer Availability for Customers Who Care To Ask About Their Concerns

City Manager John Camp, Chris Anding, and Joey Dickerson discussed the above item with the council. The City has had to issue several warnings to our customers regarding an ongoing problem with the accumulation of Trihalomethanes (TTHM) within the water system. This is due to several high-test results that resulted in a Location Running Annual Average (LRAA) being over the limits. This was during a period where we were working to effect repairs on various portions of the system to address the same issue. The last tests were actually done directly after a piece of work that probably stirred up organic materials and resulted in the last test result which was much higher than allowable. Time was allowed to ask questions of the Superintendent for the water system and City Management. One customer did have questions about water being cloudy on Montgomery Street.

The meeting was adjourned at 5:35 p.m.