

June 16, 2020

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Public Hearing On FY 2020-2021 Budget
6. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
7. Approval Of Minutes of Previous Meeting(s)
8. Update on Police Department Activity
9. Judge Loretta Biggers – Update On Municipal Court Activity
10. Tracy Cox - Update On Main Street Program
11. Update From City Manager John Camp
12. Discussion And Action If Any to Approve City Manager To Sign a Task Order for KSA Engineers to Produce a Water Conservation and Drought Contingency Plan As Required By State Regulations (TCEQ) for \$9000
13. Discussion And Action If Any to Allow the Chief of Police to Add Narcotic Dog Service With Existing Available K-9 And No Additional Budget Requirement
14. Discussion of Sabine River Authority Marina And Resort Permit Project In Sabine National Forest For a New Recreation Site On Toledo Bend That Will Positively Impact East Texas. Council Wishing To Express Support Will Have Letter Provided To Sign For Submission To The District Ranger Of The U.S. Forest Service
15. Discussion And Action If Any For Approval Of An Ordinance Adopting The Budget And Fee Schedule For The City of San Augustine For Fiscal Year 2020 – 2021
16. Discussion And Action If Any To Extend The City’s Current Depository Agreement With BBVA For An Additional Period And/Or Permission To Advertise For Bids On A New Depository Agreement
17. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, June 16, 2020 at 5:00 p.m.

Members present were:

Mayor	Leroy Hughes
Alderman	Marcus Hafford
Alderwoman	Pamela Teel
Alderman	Stacy Watts
Alderman	Mark Liepman
Alderman	Dan Fussell
City Manager	John Camp
City Secretary	Cinda Garner

Mayor Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Shannon Brazeal	Patrick Jackson	Tydrick Jackson
Michael Renfro	Avery Stanley	Chad Parks
Jeaneyse Mosby	Tracy Cox	Stephen Hays

**5. Public Hearing On FY 2020-2021 Budget**

The Public Hearing opened at 5:04 p.m. There were no comments or questions on the FY 2020-2021 Budget. The Public Hearing was closed at 5:07 p.m.

**6. Citizens Presentations**

- Patrick Jackson asked the council for information concerning grants obtained by the City. He expressed an interest in getting grants to repair streets within the City.
- Tydrick Davis address the council concerning a complaint with the San Augustine Police Department. He feels that he is being harassed by the Police Department.

**7. Approval Of Minutes Of Previous Meeting(s)**

Alderman Marcus Hafford offered the motion to approve the minutes of the previous meeting(s). Alderman Stacy Watts seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Pamela Teel, Alderman Watts, Alderman Mark Liepman, and Alderman Dan Fussell. Motion carried.

**8. Update On Police Department Activity**

Chief of Police Robert Brazeal gave the update on the police department's activity for the month of May. Activity included: reports filed 37; 10 felony arrests; 5 misdemeanor arrests; 7 assist other agencies; 132 responses on calls for service; 0 juvenile case; 1 auto accident response/report; 24 citations; 62 warnings; and 0 completed mental health warrants.

**9. Judge Loretta Biggers – Update On Municipal Court Activity**

Mayor Hughes reported 22 citations and collections of \$460.10 for the month of May. Remitted to State - \$296.00 and City retention - \$164.00.

#### 10. **Tracy Cox – Update On Main Street Program**

Tracy Cox gave an update on Main Street program to the Council. Activities include downtown sidewalk restoration has begun; Bill & Linda Goller has added new plants to the downtown planters; taking rocking chairs for Rocking on Main; planning to ask the County Judge for permission to use the courthouse square for “Treasures on the Square” which is a part of Sale on the Trail; and assisted other agencies such as Chamber of Commerce and DETCOG.

#### 11. **Update From City Manager John Camp**

City Manager John Camp gave an update of city activity to the council. Activity included:

- **Sidewalks** - Demolition of the sidewalk starting at Yesterday’s Treasures to His and Her Hair Salon has begun for renovation.
- **Budget Update** –We are in good shape with the current budget.
- **FEMA Road Repairs** – we have received another \$32K from FEMA. The change in scope is still pending for Engineering and project closeout. We managed to get in a late damage to repair erosion damage at Water Street upstream from the crossing where water overtopped the street eroding the embankment.
- **Main Street Capital Fund Sidewalk Grant** –Work is underway. There were some questions by business owners at the West end of the project about some fine points in the details, but Management felt after consulting with the Designers it was unwise to jeopardize THC entanglements with architectural scope changes.
- **Texas CDBG Grant** – There is no change. The grants are still delayed, but still expected.
- **USDA Preliminary Engineering Report & Application** – The report is done, and we are waiting on the USDA to pay the rest of the report fees so we can reimburse KSA. Nothing has happened with this since the viral outbreak. The USDA seems to be in radio silence and unresponsive.
- **Water System** – We have had LRAA numbers below 0.60 mg/L which is well below the required 0.80 mg/L since we had a spike over the limit last year. That spike ran our LRAA up over the average which was what drove our requirement for publishing the recent TTHM notifications. Although this is a traditional nagging problem at water supplies across the state, we think we have drastically reduced the numbers by recent efforts at the water plant. Testing will take place again next week for the current quarter.
- Jarvis Farm Equipment picked up our boom mower at no charge and carried it to Lufkin to be repaired. We should have it back by meeting time so we can start catching up on mowing sidings.
- There are a couple of Black Lives Matter events scheduled in town in the coming week. On the 18<sup>th</sup> and 20<sup>th</sup> at Sante Fe Park and Lewis Hotel respectively both around the celebration of Juneteenth. We hope everyone can attend and be a part of a national search for working solutions. These are up on the Facebook feed.

- **Cell Tower** – T-Mobile has equipment up, but not yet in service.
- **Broadband** – San Augustine has been selected by TLL Temple for a broadband grant as one of two towns in the counties they serve. Not much is known about the specifics of it at the time of this draft. I will hopefully know more by the time of the meeting.

**12. Discussion And Action If Any To Approve City Manager To Sign a Task Order for KSA Engineers to Produce a Water Conservation and Drought Contingency Plan As Required By State Regulations (TCEQ) for \$9000**

Mr. Camp asked the Council to approve signing a task order for KSA Engineers to produce a Water Conservation and Drought Contingency Plan combined to help save money and to keep up with expirations easier. The plans are required by Texas Commission on Environmental Quality. The cost to do the reports is \$9,000.00 and is included in the budget. Alderman Watts offered the motion to allow the City Manger to sign the Task Order/Contract with KSA for preparation of the Water Conservation and Drought Contingency Plans for \$9,000.00. Alderman Fussell seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

**13. Discussion And Action If Any To Allow The Chief of Police To Add Narcotic Dog Service With Existing Available K-9 And No Additional Budget Requirement**

Chief of Police Brazeal discussed the above item with the council. Chief Brazeal had a K-9 narcotic dog donated to him from when he worked with the San Augustine County Sheriff Department. He now has the dog in his possession at his home. He is asking permission to add the K-9 to the Police Department for narcotic dog service. The Sheriff Department will help support the cause. The amount to certify the dog is \$40.00 per year. Tractor Supply supplies food if a dog is active. There is no additional budget requirement to use the dog. Alderman Fussell offered the motion to allow the Chief of Police to add narcotic dog service with existing available K-9 with no additional budget requirement. Alderman Watts seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

**14. Discussion of Sabine River Authority Marina And Resort Permit Project In Sabine National Forest For A New Recreation Site On Toledo Bend That Will Positively Impact East Texas. Council Wishing To Express Support Will Have Letter Provided To Sign For Submission To The District Ranger Of The U.S. Forest Service**

City Manager Camp advised the Council that the Sabine River Authority request the City’s support for the new recreation Area on Toledo Bend. It should impact the economy of the whole East Texas area including San Augustine which should pick up some pass-through benefits from people on the way to and from the area. Letters of support were provided to the Council to sign if they wished to extend their support to the project. Mr. Camp will deliver the letters to the District Ranger. There was no action to be taken on this item as it was a discussion only.

**15. Discussion And Action If Any For Approval Of An Ordinance Adopting The Budget And Fee Schedule For The City of San Augustine For Fiscal Year 2020 – 2021**

Alderman Fussell offered the motion to approve the ordinance adopting the Budget and Fee Schedule for the City of San Augustine for Fiscal Year 2020-2021. Alderman Hafford seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

16. **Discussion And Action If Any To Extend The City's Current Depository Agreement With BBVA For An Additional Period And/Or Permission To Advertise For Bids On A New Depository Agreement**

The City's depository agreement with BBVA Compass Bank will expire on June 30 and Mr. Camp asked the council for permission to extend the current agreement for an additional period and to advertise for bids on a new depository agreement. Alderwoman Teel offered the motion to grant permission to extend the City's current depository agreement for four months and to advertise for bids on a new depository agreement. Alderman Hafford seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

The meeting was adjourned at 5:44 p.m.