

December 17, 2019

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes Of Previous Meeting(s)
7. Discussion and Action If Any To Approve Fiscal Year 2019 Audit
8. Update On Police Department Activity
9. Judge Loretta Biggers – Update On Municipal Court Activity
10. Tracy Cox - Update On Main Street Program
11. Presentation Of Main Street Advisory Board Recognition
12. Update From City Manager John Camp
13. Discussion and Action If Any To Approve An Ordinance To Restrict Maximum Heights For New Construction Within The City Limits.
14. Discussion and Action If Any To Approve Closing City Hall From 12:00 – 2:00 P.M. Friday, December 20, 2019 For Employee Christmas Dinner
15. Discussion And Action If Any To Approve Proposed 2020 Holiday Schedule
16. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, December 17, 2019 at 5:00 p.m.

Members present were:

Mayor	Leroy Hughes
Alderman	Marcus Hafford
Alderwoman	Pamela Teel
Alderman	Stacy Watts
Alderman	Mark Liepman
Alderman	Dan Fussell
Attorney	Tyler Bryan
City Manager	John Camp
City Secretary	Cinda Garner

Mayor Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Mark Goodin	Mark Tiller	Tracy Cox
Rod Litton	Betty Oglesbee	Marshall McMillan
Gary Brewer	Joe Consford	Linda Goller
Glenda Harrison	Romonía Barnes	Gloria Anthony
Stephen Hays	Jeaneyse Mosby	

5. **Citizens Presentations**

Gary Brewer addressed the council concerning the height and shape of his building located at the corner of South Broadway and Main Street. He feels that his building brings diversity and progressiveness to our town.

6. **Approval Of Minutes Of Previous Meeting(s)**

Alderman Mark Liepman offered the motion to approve the minutes of the previous meeting(s). Alderman Marcus Hafford seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Pamela Teel, Alderman Stacy Watts, Alderman Liepman, and Alderman Dan Fussell. Motion carried.

7. **Discussion and Action If Any To Approve Fiscal Year 2019 Audit**

Mark Goodin and Mark Tiller with Tiller and Company discussed the Fiscal Year 2019 audit presented to the council. Mr. Goodin stated that they have audited the financial statements of the governmental activities, business-type activities, and each major fund of the City of San Augustine, Texas (the "City"),

as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. They believe the audit evidence obtained is sufficient and appropriate to provide a basis for the audit opinion. In Tiller's opinion, the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, and each major fund of the City of San Augustine, Texas as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America. Alderman Dan Fussell offered the motion to approve the Fiscal Year 2019 Audit. Alderman Watts seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

8. . **Update on Police Department Activity**

Mayor Leroy Hughes gave the update on the police department's activity for the month of November. Activity included: cases filed 23; 3 felony arrests; 2 misdemeanor arrests; 4 assist other agencies; 117 responses on calls for service; 0 juvenile case; 4 auto accident response/report; 40 citations; 28 warnings; and 1 completed mental health warrants.

9. **Judge Loretta Biggers – Update On Municipal Court Activity**

Mayor Hughes reported 35 citations and collections of \$1,637.63 for the month of November. Remitted to State - \$806.00 and Kept by City - \$832.00.

10. **Tracy Cox – Update On Main Street Program**

Tracy Cox gave an update on the Main Street program. Past events include – November – Hello Fall Opening Weekend; San Augustine Motor Company celebrated its 75th anniversary; Honored Veterans; promoted Christmas Parade December 6 and Christmas Jubilee Days December 5 – 7; promoted San Augustine High School football season, and merchants held Black Friday sales.

11. **Presentation Of Main Street Advisory Board Recognition**

Tracy Cox presented recognition of appreciation to the following Main Street Advisory Board Members: Joe Consford, Betty Oglesbee, Marshall McMillan, Linda Goller, Glenda Harrison, Rod Litton and Gloria Anthony.

12. **Update From City Manager John Camp**

City Manager John Camp gave an update of city activity to the council. Activity included:

- **Budget Update** –We are in good shape with the current budget.
- **FEMA Road Repairs** –Repairs began on Wednesday the 13th. Milam and Park Streets are now fully re-opened for traffic. Goldenway is in mid-repair, but has temporarily been halted pending utility repair and relocation (sewer, gas & telephone). Bierhalter replacement will be commenced Monday 12/23. Utility issues will likely push completion into early January.
- **Main Street Capital Fund Sidewalk Grant** – There is no remaining action by the City. Plans are being finalized and THC holds approval until plans are complete.
- **Texas CDBG Grant** – There is no change. We are number 14 in rankings. Agency is funding 10 this year and 10 next year, so all things being equal we will get funded in program year 2.

- **USDA Preliminary Engineering Report** – City Management is following up on the funds to pay for the Study from previously obligated Search Grant with USDA. The USDA responded to KSA with five comments to be addressed.
- **Bluestem Energy** – has received all the information needed for their study, so we are just waiting on them to approach the City with any proposed project.
- We have hired Michael King in the Electrical Department as a new lineman. We are starting to replace some lines and poles.
- **General** – The boom mower has been moved to Jarvis Farm Equipment for repairs. Also, we have done some work on John Wells Drive and Milam Street in anticipation of fully re-opening Milam Street. There is more to do, but the Street Department has been involved with assisting Distribution and Electric in other more pressing matters.
- **Legal Update from City Attorney** – the Hanks has hired a new attorney. No other changes in the case.

13. Discussion and Action If Any To Approve An Ordinance To Restrict Maximum Heights For New Construction Within The City Limits

The Council was given an ordinance to restrict maximum heights for new construction within the city limits. After discussion, Alderman Liepman offered the motion to approve the ordinance as presented. Alderman Fussell seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

14. Discussion and Action If Any To Approve Closing City Hall From 12:00 – 2:00 P.M. Friday, December 20, 2019 For Employee Christmas Dinner

City Manager Camp asked the Council for approval to close City Hall from 12:00 to 2:00 p.m. on Friday, December 20, 2019 for an employee luncheon. Alderman Hafford offered the motion to approve the closing of City Hall on Friday, December 20, 2019 from 12:00 to 2:00 p.m. for an employee Christmas luncheon. Alderwoman Teel seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

15. Discussion And Action If Any To Approve Proposed 2020 Holiday Schedule

Alderwoman Fussell offered the motion to approve the proposed 2020 Holiday schedule as presented. Alderman Watts seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

The meeting was adjourned at 5:55 p.m.

