

November 19, 2019

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes Of Previous Meeting(s)
7. Update On Police Department Activity
8. Judge Loretta Biggers – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program
10. Update From City Manager John Camp
11. Discussion And Action If Any To Approve a Support Resolution For Renovation of The Senior Apartments By MAC-RE LLC
12. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, November 19, 2019 at 5:00 p.m.
Alderman Dan Fussell was absent.

Members present were:

Mayor	Leroy Hughes
Alderman	Marcus Hafford
Alderwoman	Pamela Teel
Alderman	Stacy Watts
Alderman	Mark Liepman
Attorney	Tyler Bryan
City Manager	John Camp
City Secretary	Cinda Garner

Mayor Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Tracy Cox	Mark Meyer	Stephen Hays
Romonica Barnes	Jeaneyse Mosby	

5. Citizens Presentations

Alderman Stacy Watts provided photos of areas in the City that needs attended to, ditches cleaned, grass cut, etc.

6. Approval Of Minutes Of Previous Meeting(s)

Alderman Mark Liepman offered the motion to approve the minutes of the previous meeting(s). Alderman Watts seconded the motion. Voting in favor of the motion were Alderman Marcus Hafford, Alderman Watts, Alderwoman Pamela Teel, and Alderman Liepman. Motion carried.

7. Update on Police Department Activity

Mayor Leroy Hughes gave the update on the police department's activity for the month of October. Activity included: cases filed 23; 5 felony arrests; 6 misdemeanor arrests; 5 assist other agencies; 95 responses on calls for service; 1 juvenile case; 3 auto accident response/report; 48 citations; 22 warnings; and 2 completed mental health warrants.

8. Judge Loretta Biggers – Update On Municipal Court Activity

Mayor Hughes reported 22 citations and collections of \$1,390.13 for the month of October.

9. Tracy Cox – Update On Main Street Program

Tracy Cox gave an update on the Main Street program. Upcoming events includes – Christmas Parade December 6; and Christmas Jubilee Days December 5 – 7.

10. Update From City Manager John Camp

City Manager John Camp gave an update of city activity to the council. Activity included:

- **Budget Update** –We are in good shape with the current budget.
- **FEMA Road Repairs** –Repairs began on Wednesday the 13th at Milam. Goldenway will be next. Then Bierhalter and Park Streets.
- **Main Street Capital Fund Sidewalk Grant** – There is no remaining action by the City. Plans are being finalized and THC holds approval until plans are complete.
- **Texas CDBG Grant** – There is no change. Ray Vann advised Mr. Camp that we are number 14 in ranking. There will be 20 funded, 10 this year and 10 next year. We will probably be funded next year.
- **USDA Preliminary Engineering Report** – KSA is working with USDA on next steps. City Management is following up on the funds to pay for the Study.
- New cell tower on Harrison is up and awaiting the providers to hoist their equipment.
- **TAMUFS Fuel Reduction** – Texas A&M University Forest Service is waiting for some dry conditions to push up and burn the debris. Stumps are being ground.
- **Streets**– The excavator was out clearing ditches again last week; however, the boom mower is back out of action due to mechanical failure. The parts for the John Deere, the straight mower, has been down due to a cable strike, but should be back up this week or as soon as we can spare the labor. Street Department has been spending the majority of time repairing roadways dug up for distribution repairs.
- **Parks** – City is having concrete at both the ball field and the tennis courts pressure washed so we can repaint the courts. We have solicited prices for repainting, and once complete we will put up new nets. The Street Department has new hardware to restore the playground equipment at the ball park. Also, in a recent development the City has met with SAISD to discuss a partnership on mutually beneficial parks. Time did not allow for any real planning, but there will be another meeting with the District Grant Writer soon.
- **Bluestem Energy**- is between Deep East Texas Electric Cooperate and Bluestem right now. They have signed NDA with the Co-op, and are working on information exchange.
- **City Hall** – just pressure washed.
- **IT Issues** – The cosatx.com address will have to be retired since the former operator of DETCOM has been completely unresponsive to our requests to buy the domain. Effective immediately anyone with a cosatx.com address will be migrated over to a cityofsanaugustinetx.gov email. This cobrands email with our City domain and website which is actually better, although, the transfer process has been time and labor intensive. Individual addresses will maintain the current format of first.last@cityofsanaugustinetx.gov.

On the hardware/security side we are nearly finished with upgrades to the system. Soon City Hall, Public Works Barn and the Water Plant will be connected via a secure data link so that all files are backed up in City Hall on our Network Attached Server. The upgrades include a

technologically current and licensed firewall for security. The final step will be to secure an inexpensive off-site backup for data in the event of a disaster that causes data loss here in San Augustine. This will be the first time ever the City has been truly data secure for day to day operations. The primary concern is documents pertaining to regulating agencies (such as TCEQ), legal issues and employment files. To the greatest extent possible we are digitizing files rather than storing paper unless specifically required to do so by law.

The above comment does not apply to any customer data such as credit card or other personal information which has been secured between the City and our utility billing provider, Aptean (or Asyst) for any years. We will of course always be subject to unforeseen bad actors and systemic failures of any security system as caused by the same, but we will not be breached due to inattention or disregard of City Hall.

The Police Department and Library are excluded since they have their own systems (NIC email) which must remain independent for various reasons.

City Management appreciates the efforts of our new Water Operator/IT & Process Improvement Specialist, Jeremy Lynch. His position is dual purpose by design, and we have been able to start managing IT as an enterprise from within.

●**Other Personnel Matters** -The second position in the Street Department seems to have finally stabilized. Turnover there has been very challenging for months. Also, we have finally been able to replace a position created two years ago by a retirement from the Electrical Department. We have a very qualified lineman starting Monday, yesterday.

●**Call Center/Outages/Fire Calls** – The City Call Center by AnswerConnect has been working as expected. It does take more time and availability from City Management, but as we get the system dialed in and train the City and the customers, calls will be shorter and reduced in number.

●**Audit** – Should see the Audit in December.

●**Any Legal Update from City Attorney** – The attorney will be requesting a hearing since we have not heard anything on the pending litigation.

11. Discussion and Action If Any To Approve A Support Resolution For Renovation Of The Senior Apartments By MAC-RE, LLC

Mark Meyer discussed the above item with the council. MAC-RE, LLC has proposed the rehabilitation of affordable rental housing, San Augustine Senior Apartments located at 1000 Desoto Drive in San Augustine. They have requested a waiver of development/permit fees in the amount of \$250.00 for the San Augustine Senior Apartments development as a commitment of development funding from the City of San Augustine. Alderman Hafford offered the motion to approve the resolution for support of renovation of the Senior Apartments by MAC-RE, LLC including a commitment of \$250.00 from the City in support of the project. Alderman Liepman seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Wats, and Alderman Liepman. Motion carried.

The meeting was adjourned at 5:35 p.m.