

August 20, 2019

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes Of Previous Meeting(s)
7. Update On Police Department Activity
8. Judge Loretta Biggers – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program
10. Update From City Manager John Camp
11. Discussion And Action If Any To Approve A Memorandum Of Understanding Between The San Augustine Sheriff's Office And The City Of San Augustine To Proceed With The Final Phase Of Moving Fire Radio Dispatch To The Sheriff's Office.
12. Presentation And Discussion Of The Water And Sewer Rate Study Courtesy Of The Texas Commission On Environmental Quality Presented By Phillip Givens
13. Discussion And Action If Any To Increase The Base Billing Fee Amount By Fifteen Dollars (\$15) Proportionately Between Water And Sewer With Further Increases To Be Discussed In February 2020
14. Discussion And Action If Any To Adopt The Property Tax Rate For 2019
15. Discussion And Action If Any To Approve Three New Members To San Augustine Main Street Advisory Board – Joe Consford, Liz Ware, and Tammy B. Shofner
16. Discussion And Action If Any Granting Authorization To City Manager John Camp To Renew Revolving Line Of Credit With BBVA Compass Bank In The Amount Of \$150,000.00 To Pay Utilities and Other Short Time Expenses
17. Discussion And Action If Any To Adopt A Resolution In Support Of The Alabama-Coushatta Tribe Of Texas
18. Discussion And Action If Any To Adopt And Enact The New Code Of Ordinances From Franklin Legal
19. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, August 20, 2019 at 5:00 p.m.

Members present were:

Mayor	Leroy Hughes
Alderman	Marcus Hafford
Alderwoman	Pamela Teel
Alderman	Stacy Watts
Alderman	Mark Liepman
Alderman	Dan Fussell
Attorney	Tyler Bryan
City Manager	John Camp
City Secretary	Cinda Garner

Mayor Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Jessee Fountain	Chris Anding	Yolanda Poncho
Clint Poncho	Tony Averitt	Loretta Hughes
Jeff Boyd	Tracy Cox	Rod Litton
Charles Sharp	Phillip Givens	Jeaneyse Mosby

**5. Citizens Presentations**

There were no citizens presentations.

**6. Approval Of Minutes Of Previous Meeting(s)**

Alderwoman Pamela Teel offered the motion to approve the minutes of the previous meeting. Alderman Marcus Hafford seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Stacy Watts, Alderman Mark Liepman, and Alderman Dan Fussell. Motion carried.

**7. Update on Police Department Activity**

Chief of Police Gary Fountain gave the update on the police department's activity for the month of July. Activity included: cases filed 53; 5 felony arrests; 15 misdemeanor arrests; 9 assist other agencies; 122 responses on calls for service; 1 juvenile case; 6 auto accident response/report; 47 citations; 32 warnings; and 2 completed mental health warrants.

**8. Judge Loretta Biggers – Update On Municipal Court Activity**

Mayor Hughes reported 40 citations and collections of \$2,104.00 for the month of July.

**9. Tracy Cox – Update On Main Street Program**

Tracy Cox gave an update on Main Street program – “An American Main Street Patriotic Event” will be held 9/11/2019 at the Augus Theater; we are getting close to putting Christmas decorations up; applying for a grant through the Texas Downtown Association for a downtown assessment; Heritage Day is scheduled for June 5 and 6, 2020; Christmas Parade is December 6 with an alternate date of December 9 to accommodate football playoffs; and working with the State on Economic Social Research Institute about the geographic information of the area.

#### 10. Update From City Manager John Camp

City Manager John Camp gave an update of city activity to the council. Activity included:

- **Budget Update** – The council was provided monthly revenue and expenditures report showing the City is on track with the current budget.
- **Tornado Financial Aid** – No aid from State or FEMA.
- **Debris Pickup** – The debris pickup with the state is done. The contract was final as of June 30.
- **FEMA Road Repairs** – KSA is drawing up plans and specifications to be put out to bid. FEMA has sent the project back to the State approved for execution. Scoping adjustments may still be needed, and completion is still in mid-December. The project has gone from a FEMA project approval of \$99,279.00 to an approval of \$226,420.00. KSA estimates in the next 2 weeks the job can be put out to bidders; open bids mid to late September; work should be done at all locations in a near simultaneous fashion with completion still in mid-December 2019.
- **Main Street Capital Fund Sidewalk Grant** – There is no remaining action by the City. We are still waiting for the result of the environmental study and THC comments if any. The surveyor was in town at the end of July doing the grade work. THC will not approve plans until they are 95% complete. This should be done in the next couple weeks. There are currently no holdups. City has a partial set of plans at City Hall for work areas.
- **Texas CDBG Grant** – There is no change, still waiting for the application due date in October, possibly September, but we are not holding anything up for this grant. The fact that we have been written up by TCEQ for unauthorized discharge at the plant lagoon will help our case for receiving an award since it will address that issue directly.
- **USDA Preliminary Engineering Report** – KSA has the report, we have not seen it yet. The report is complete, but the USDA is requiring a return on investment study on alternatives of work. KSA is working on this study. No City action is required yet.
- **Stripling Jail Transaction** – Same surveyor who did the grade work for the sidewalk project is doing a revised clear plan so we can transact the approved purchase with the Stripling family.
- Agreement negotiation for the oil and gas at the City property out 338 has been completed, and we are waiting on the leasing company, J Mark Smith & Assoc, is doing final deed research. Signatures are pending. Most of the verbiage from the City Attorney was incorporated, except the T&C language.
- Agreement with Bluestem Energy was executed with all the additions/deletions from the City Attorney. The power grid/load study is being scheduled. The timing is largely up to Bluestem.
- We completed the pump upgrades at the City Water Plant Clear Well. The plant can now produce at maximum output. Action is underway to add the vertical storage at 96 and the pumps at the mid-town pump station to the SCADA System. These are all in the budget.
- **Legal Update from City Attorney** – No update from attorney.

#### 11. Discussion And Action If Any To Approve A Memorandum Of Understanding Between The San Augustine Sheriff's Office And The City Of San Augustine To Proceed With The Final Phase Of Moving Fire Radio Dispatch To The Sheriff's Office

Mr. Camp advised the Council that the Sheriff's Office has been dispatching the volunteer fire department since January of this year under a trial run approved by the City Council in the previous

year. The Sheriff's office has agreed to take this service from City Hall at no cost to the City of San Augustine since it will not significantly increase the workload to the Sheriff's office. The initiative is supported by city management, the Sheriff's Office, the county judge, and the office of the mayor. The memorandum describes the responsibilities of each party, and covers severance packages to dispatchers and a responsibility for the city and county to work together to reconcile other costs unrelated to the scope of work in the period leading up to the next budget approval cycle for the city and county. Alderman Fussell offered the motion that the City approve the final move of the SAVFD Radio Dispatch to the Sheriff's Office pursuant to the terms of the MOU. Alderman Hafford seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

**12. Presentation And Discussion Of The Water And Sewer Rate Study Courtesy Of The Texas Commission On Environmental Quality Presented By Phillip Givens**

Mr. Phillip Givens, on behalf of TCEQ, presented a presentation of the water and sewer rate study he performed for the City of San Augustine. He discussed the objectives, the process, values of service provided to customers, utility, and gave details of the study.

**13. Discussion And Action If Any To Increase The Base Billing Fee Amount By Fifteen Dollars (\$15) Proportionately Between Water And Sewer With Further Increases To Be Discussed In February 2020**

Alderman Fussell offered the motion to approve increasing the base billing fee amount by fifteen dollars (\$15.00) proportionately between water and sewer with further increases to be discussed in February 2020. The motion died for a lack of a second.

**14. Discussion And Action If Any To Adopt The Property Tax Rate For 2019**

Alderman Liepman offered the motion to adopt the effective tax rate of \$0.606687/\$100 for the year 2019 property tax rate. Alderman Watts seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

**15. Discussion And Action If Any To Approve Three New Members To San Augustine Main Street Advisory Board – Joe Consford, Liz Ware, and Tammy B. Shofner**

Alderman Hafford offered the motion to approve the three new members- Joe Consford, Liz Ware, and Tammy B. Shofner to San Augustine Main Street Advisory board. Alderwoman Teel seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

**16. Discussion And Action If Any Granting Authorization To City Manager John Camp To Renew Revolving Line Of Credit With BBVA Compass Bank In The Amount Of \$150,000.00 To Pay Utilities and Other Short Time Expenses**

Alderman Liepman offered the motion to grant authorization to City Manager John Camp to renew revolving line of credit with BBVA Compass Bank in the amount of \$150,000.00 to pay utilities and other short time expenses if needed. Alderwoman Teel seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

**17. Discussion And Action If Any To Adopt A Resolution In Support Of The Alabama-Coushatta Tribe Of Texas**

Yolanda Poncho, Clint Poncho, and Tony Averitt addressed the council asking for their support of the Alabama-Coushatta Tribe and Nasilaka Gaming. The council was given a resolution to adopt. Alderman Hafford offered the motion to adopt the resolution in support of the Alabama-Coushatta Tribe of Texas. Alderwoman Teel seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, and Alderman Liepman. Alderman Fussell abstained from voting. Motion carried.

**18. Discussion And Action If Any To Adopt And Enact The New Code Of Ordinances From Franklin Legal**

Alderman Fussell offered the motion to adopt and enact the new code of ordinances from Franklin Legal. Alderman Hafford seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

The meeting was adjourned at 7:16 p.m.