

July 16, 2019

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes of Previous Meeting(s)
7. Update on Police Department Activity
8. Judge Loretta Biggers – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program
10. Update From City Manager John Camp
11. Discussion And Action If Any To Loan Senior Center Building To Garden Club For Christmas Decorations
12. Discussion And Action If Any To Adopt Ordinance Regarding Role of City Council And City Manager
13. Discussion And Action If Any To Approve Purchase Of Vehicle For Mayor's Usage Financed Through Texas Bank And Trust, \$29,176.00 At 3.25% APR For 36 Months Period With \$5,000.00 Down Payment Plus Tax, Title, and License And Authorize City Manager John Camp To Sign Document On Behalf Of The City Of San Augustine
14. Discussion Only Of Rate Study Submitted By Philip Givens For Public Utility Commission For Water And Sewer Rates
15. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, July 16, 2019 at 5:00 p.m.

Members present were:

Mayor	Leroy Hughes
Alderman	Marcus Hafford
Alderwoman	Pamela Teel
Alderman	Stacy Watts
Alderman	Mark Liepman
Alderman	Dan Fussell
Attorney	Wade Flasowski
City Manager	John Camp
City Secretary	Cinda Garner

Mayor Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Waldo Dalchore	Annete Dalchore	Jessee Fountain
Janice Moore	Loretta Hughes	Evelyn Watts
Grady Clay		

5. Citizens Presentations

There were no citizens presentations.

6. Approval Of Minutes Of Previous Meeting(s)

Alderman Mark Liepman offered the motion to approve the minutes of the previous meeting. Alderman Marcus Hafford seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Pamela Teel, Alderman Stacy Watts, Alderman Liepman, and Alderman Dan Fussell. Motion carried.

7. Update on Police Department Activity

Chief of Police Gary Fountain gave the update on the police department's activity for the month of June. Activity included: cases filed 28; 3 felony arrests; 5 misdemeanor arrests; 1 assist other agencies; 57 responses on calls for service; 0 juvenile case; 1 auto accident response/report; 54 citations; 50 warnings; and 2 completed mental health warrants.

8. Judge Loretta Biggers – Update On Municipal Court Activity

Mayor Hughes reported 38 citations and collections of \$2,815.32 for the month of June.

9. Tracy Cox – Update On Main Street Program

Tracy Cox was absent.

10. Update From City Manager John Camp

City Manager John Camp gave an update of city activity to the council. Activity included:

- **Budget Update** – The council was provided monthly revenue and expenditures report showing the City is on track with the current budget.
- **Tornado Financial Aid** – Mr. Camp is working on a Texas Department of Agriculture grant for reimbursement for tornado expenses. There is a problem because the work has already been done, but he will continue to work on the process.
- **Debris Pickup** – The debris pickup with the state is done. The contract was final as of June 30.
- **Texas A&M Forest Service** – Work has been completed at the ballpark on Hwy 21 East. Mr. Camp is working on a contract with Texas A&M Forest Service for work at the other parks, Lewis Hotel and Santa Fe Park.
- **FEMA Road Repairs** – KSA is drawing up plans and specifications to be put out to bid. Project is back approved from FEMA and will be given to Mr. Camp for approval.
- **Main Street Capital Fund Sidewalk Grant** – There is no remaining action by the City. We are still waiting for the result of the environmental study and THC comments if any. The next action will be an announcement for public comment.
- **Texas CDBG Grant** – There is no change, still waiting for the application due date in October.
- **USDA Preliminary Engineering Report** – Study is done, and we should have the report in the next week.
- **Legal Update from City Attorney** – No update from attorney.

11. Discussion And Action If Any To Loan Senior Center Building To Garden Club For Christmas Decorations

Ralph Dalchoure and the San Augustine Garden Club asked the council for permission to use the Senior Building to refurbish Christmas decorations and for storage until approximately the early part of November. After discussion Alderman Fussell offered the motion to grant permission to the San Augustine Garden Club to use the Senior Building for Christmas decorations if no other place is found. Alderman Liepman seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

12. Discussion And Action If Any To Adopt Ordinance Regarding Role of City Council And City Manager

The council was given an ordinance outlining the role of the City Council and City Manager for approval. Alderman Fussell offered the motion to adopt the ordinance regarding role of City Council and City Manager as presented. Alderwoman Teel seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Liepman, and Alderman Fussell. Alderman Watts abstained from voting. Motion carried.

13. Discussion And Action If Any To Approve Purchase Of Vehicle For Mayor's Usage Financed Through Texas Bank And Trust, \$29,176.00 At 3.25% APR For 36 Months Period With \$5,000.00 Down Payment Plus Tax, Title, and License And Authorize City Manager John Camp To Sign Document On Behalf Of The City Of San Augustine

Alderman Hafford offered the motion to approve the purchase of a vehicle at \$29,176.00 for the mayor's use, finance through Texas Bank and Trust at 3.25% APR for a period of 36 months, down payment of \$5,000.00 plus tax, title, and license and authorize City Manager John Camp to sign documents on behalf of the City of San Augustine. Alderman Liepman seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, and Alderman Liepman. Alderman Fussell abstained from voting. Motion carried.

14. Discussion Only Of Rate Study Submitted By Philip Givens For Public Utility Commission For Water And Sewer Rates

City Manager Camp discussed this item with the council. The City is not charging enough to our customers to pay for the water plant and the sewer plant expenses. Philip Givens for Public Utility Commission did a study of the City's financials and determined that we are undercapitalizing the sewer and water operations. It is severe, and we will need to go about 280 percent increase in rates. Mr. Givens will meet with the council at a later meeting to present the study and answer any questions they may have. The rate increase will possibly take a period of five or ten years to reach the desired rate to sustain the expenses of the plants.

The meeting was adjourned at 5:55 p.m.