

April 16, 2019

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes of Previous Meeting(s)
7. Update On Police Department Activity
8. Judge Loretta Biggers – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program And Discussion And Action If Any To Approve National Preservation Month Proclamation
10. Update From City Manager John Camp
11. Discussion and Action If Any to Approve the City Starting Process to Engage a Grant Manager and Making an Application For A Grant From The Texas Department of Agriculture F.A.S.T. Fund (Fire, Ambulance & Services Truck Fund)
12. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, April 16, 2019 at 5:00 p.m.

Members present were:

Mayor	Leroy Hughes
Alderman	Marcus Hafford
Alderwoman	Pamela Teel
Alderman	Stacy Watts
Alderman	Mark Liepman
Alderman	Dan Fussell
Attorney	Wade Flasowski
City Manager	John Camp
City Secretary	Cinda Garner

Mayor Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Ramona Barnes	Loretta Hughes	Gary Fountain
Tracy Cox	Jeaneyse Mosby	

**5. Citizens Presentations**

Mayor Hughes reported that the City of San Augustine will be accepting donations for the City of Alto for tornado relief. The contact person for donations is Marsha McCullum, and she can be reached at City Hall during normal business hours.

**6. Approval Of Minutes Of Previous Meeting(s)**

Alderman Stacy Watts offered the motion to approve the minutes of the previous meetings. Alderman Marcus Hafford seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Pamela Teel, Alderman Watts, Alderman Mark Liepman, and Alderman Dan Fussell. Motion carried.

**7. Update on Police Department Activity**

Chief of Police Gary Fountain gave the update on the police department's activity for the month of March. Activity included: cases filed 20; 2 felony arrests; 5 misdemeanor arrests; 4 assist other agencies;

99 responses on calls for service; 0 juvenile case; 1 auto accident response/report; 70 citations; and 53 warnings.

8. **Judge Loretta Biggers – Update On Municipal Court Activity**

Mayor Hughes reported 62 citations and collections of \$4,770.55 for the month of March.

9. **Tracy Cox – Update On Main Street Program And Discussion And Action If Any To Approve National Preservation Month Proclamation**

Tracy Cox updated the council on upcoming Main Street activities. Ms. Cox attended a training session for Main Street today in Lufkin, TX. Upcoming activity for Main Street includes May 4, A Night in San Augustine and May 18, Imagine The Possibilities Tour in downtown San Augustine. The council was presented a proclamation for approval for National Preservation Month. Alderman Fussell offered the motion to approve the National Preservation Month proclamation. Alderwoman Teel seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

10. **Update From City Manager John Camp**

City Manager John Camp gave an update of city activity to the council. Activity included:

- **Budget Update** – The council was provided monthly revenue and expenditures report showing the City is on track with the current budget overall. Mr. Camp reported we are over (approximately \$13,000.00) in repair for distribution but we can make it up from other areas.
- **IT Issues** – We are transferred over to operating only on City owned hardware except for the email.
- **FEMA Road Repairs** – Mr. Camp has been talking with FEMA representatives concerning engineering fees. Site grades were shot last week at all locations by KSA agents from the Tyler office.
- **Main Street Capital Fund Grant** – The mayor signed the contract with the state after a conference with the Grant Administrator last week. Next step is the environmental study which will be about 8 weeks. Public comment will be solicited. Texas Historical Commission has input as well.
- **Texas CDBG Grant** – Everything is done on this grant as much as we can do. We will wait for the application due date in October.
- **Clear Well Problem** – There is a purchase order for new plumbing to replace the 1978 valving between the pumps and piping to the new tanks. It will be delivered the week of April 15, and we have a plan for installation. Once complete all that is left is the pumps themselves. We will evaluate the next step at the completion of this phase.
- **Parks** - Working with the Little league Association as per agreement. The Texas A&M Forest Service has agreed to clear the brush around the park free of charge. Mr. Camp has gone out for bids on the boardwalk at the Log Cabin.
- **Legal Update From City Attorney** – Attorney Flasowski reported he is amending an affidavit filed as per the judge’s request and waiting on outcome.

11. **Discussion and Action If Any to Approve the City Starting Process To Engage A Grant Manager And Making An Application For A Grant From The Texas Department Of Agriculture F.A.S.T. Fund (Fire, Ambulance & Services Truck Fund)**

Mr. Camp advised the council that the Texas Department of Agriculture is in the process of releasing a new grant opportunity. It is called the Fire, Ambulance & Services Truck (FAST) Fund, will allow

a grant application up to \$500,000.00 with a \$5,000.00 required match. There will be \$8,000,000.00 state wide for this fund. The match would be under next year's budget. If the council chooses to pursue this grant, the first step is to hire a grant administrator. Alderman Fussell offered the motion to authorize City Management to solicit a Grant Administrator for making an application to Texas Department of Agriculture for a grant from the TDA Fire, Ambulance & Services Truck (FAST) Fund. Alderman Hafford seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderwoman Teel, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

The meeting was adjourned at 5:30 p.m.