

February 19, 2019

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes of Previous Meeting(s)
7. Update On Police Department Activity
8. Judge Loretta Biggers – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program
10. Update From City Manager John Camp
11. Discussion and Action If Any to Approve or Disapprove A Hardship Exemption Per Ordinance 278, Section 4, Paragraph F For A Travel Trailer Used As A Residence on Highway 96 As Requested By Arthur Watts
12. Discussion and Action If Any to Adopt A Resolution Authorizing The Submission Of A 2019-2020 TxCDBG Application To The Texas Department Of Agriculture For The 2019-2020 TxCDBG Program
13. Discussion and Action If Any Regarding The City Becoming An Affiliate Under The State Keep Texas Beautiful Program Via Our Main Street Program
14. Discussion and Action If Any Regarding An Update To City Power Deposits And The Extent To Which The City May Provide Incentive For New Business Start Ups
15. Discussion and Action If Any Regarding Status And Usage Of The Senior/Nutrition Building
16. Discussion and Action If Any Regarding City Park Facilities
17. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, February 19, 2019 at 5:00 p.m. Alderwoman Pamela Teel was absent.

Members present were:

Mayor	Leroy Hughes
Alderman	Marcus Hafford
Alderman	Stacy Watts
Alderman	Mark Liepman
Alderman	Dan Fussell
Attorney	Tyler Bryan
City Manager	John Camp
City Secretary	Cinda Garner

Mayor Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Jessee Fountain	Tracy Cox	Linda Mathews
B. J. Hoppee	Jarius Roberts	Arthur Watts, Jr.
Betty Oglesbee	Jeaneyse Mosby	

5. **Citizens Presentations**

There were no citizen presentations.

6. **Approval Of Minutes Of Previous Meeting(s)**

Alderman Stacy Watts offered the motion to approve the minutes of the previous meeting. Alderman Marcus Hafford seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderman Watts, Alderman Mark Liepman, and Alderman Dan Fussell. Motion carried.

7. **Update on Police Department Activity**

Chief Gary Fountain gave the update on the police department's activity for the month of January. Activity included: cases filed 29; 4 felony arrests; 7 misdemeanor arrests; 5 assist other agencies; 75 responses on calls for service; 0 juvenile case; 1 auto accident response/report; 90 citations; and 55 warnings. Chief Fountain also presented the annual Racial Profile Report.

8. **Judge Loretta Biggers – Update On Municipal Court Activity**

Mayor Hughes reported 80 citations and collections of \$2,902.23 for the month of January.

9. **Tracy Cox – Update On Main Street Program**

Tracy Cox announced that the Heritage Festival will not be held this year. Plans are being made for the festival in the year 2020, April 10 & 11. A gala will be held on May 4, 2019 at Lucy Mitchell's farm.

10. **Update From City Manager John Camp**

City Manager John Camp gave an update of city activity to the council. Activity included:

- **Budget Update** – The council was provided monthly revenue and expenditures report showing the City is on track with the current budget. The City has received the last EDA reimbursement.
- **FEMA Road Harvey Repairs** – KSA has been advised to proceed with the project. The tentative finish date is December 10, 2019.
- **Clear Well Pumps** – Mr. Camp is working with KSA and vendors to get the prices for pumps down. The last quote was \$60,000.00 just for the pumps without the piping, valves or installation.
- **IT/Network/Cyber Security** –
 - **Code Enforcement** – Police Officers have completed training. We are working with City Management in Center so our officers can ride along and get an endorsement, and the state test will be the next step.
 - **Bluestem Energy Update** – This is still under review.
 - **Oil and Gas Lease Update** - Have not heard anything new on this item.
 - **Request Legal Update From City Attorney** - Attorney Tyler Bryan advised that there is no change for the current case of Hanks v/s the City of San Augustine.

11. **Discussion and Action If Any To approve or Disapprove A Hardship Exemption Per Ordinance 278, Section 4, Paragraph F for A Travel Trailer Used As A Residence On Highway 96 As Requested By Arthur Watts**

Mr. Arthur Watts, Jr. asked the council for continued placement of a travel trailer that is positioned on El Camino Crossing to be used as temporary residence. Ordinance 278 prohibits the use of a travel trailer as a residence. The council can approve the request for a period up to six months. Alderman Fussell offered the motion to approve a hardship exemption for Arthur Watts, Jr. as requested valid for 6 months from today. Alderman Hafford seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

12. **Discussion and Action If Any To Adopt A Resolution Authorizing The Submission Of A 2019-2020 TxCDBG Application To The Texas Department Of Agriculture For The 2019-2020 TxCDBG Program**

Alderman Liepman offered the motion to adopt the resolution authorizing the submission of a 2019-2020 TxCDBG application to the Texas Department of Agriculture for the 2019-2020 TxCDBG Program. Alderman Fussell seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

13. **Discussion and Action If Any Regarding The City Becoming An Affiliate Under The State Keep Texas Beautiful Program Via Our Main Street Program**

Main Street Manager, Tracy Cox, presented the idea of forming an Affiliate under Keep Texas Beautiful. There are grants available thru Keep Texas Beautiful for a program that might be called "Keep San Augustine Beautiful". Becoming an affiliate would require submitting dues, complete a report, participate in training and conduct an event annually. The application fee is \$150.00. Alderman Liepman offered the motion to allow the City to become a Keep Texas Beautiful Affiliate if there can be enough community support to form the organization, and establish funding, except

for the application fee which the City will pay. Alderman Fussell seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

14. Discussion and Action If Any Regarding An Update To City Power Deposits And The Extent To Which The City May Provide Incentive For New Business Start Ups

City Manager Camp discussed the above item with the council. Current power deposits are at levels insufficient to protect the City in the event of a closure. Presently our maximum deposit will not cover the City in the event a large commercial customer closes their account without paying. City Management recommends the City hold a deposit equal to at least 1.5 times the estimated usage in the highest month. Management also recommends the deposit be re-evaluated after at least one year of continuous service at which time any overage will be credited back to the customer. Management requests the ability to grant a payment option for deposits of not more than three payments to be worked out at the time the account is opened. At time of any re-evaluation, the City will not seek to increase a deposit for a commercial customer. Alderman Fussell offered the motion to table the above item to allow Mr. Camp time to create some policies to present to the council for approval. Alderman Liepman seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

15. Discussion and Action If Any Regarding Status And Usage Of The Senior/Nutrition Building

City Manager Camp asked the council for guidance on continuing use of the Senior Center Building. Presently the building is being rented out for events at \$200.00 per day rental fee with a \$300.00 deposit. Also, the building is being used once or twice a month by Care & Share as a food distribution point. Mr. Camp wants to make sure the Council wants to continue, and if there are other concerns they may have about the use. He recommends the City continue use as is at a minimum, and the rental rate be increased to \$250.00 per day to cover cost of administration which is necessary to take care of the property. Management requests the ability to selectively loan the building for public service functions as seem reasonable and beneficial to the community such as use for EMS, Fire Service, Law Enforcement or Charity purposes. Alderman Watts offered the motion continue use as is for the Senior Center and allow Management to loan the property for the purposes stated. Alderman Hafford seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

16. Discussion and Action If Any Regarding City Park Facilities

City Manager Camp updated the council on activities on the current public areas/parks. Management has been spending the monies from the \$50,000 in the Park Fund budget working to get the parks in better condition. A list of items that are currently working on are: (1) Installation of Park Hours Signage per Council to control park use after hours; (2) Replacement of the locking gate at the Ball Park following sign installation; (3) Drying in of the Historic Lewis Railroad Hotel; (4) Grading the grassy areas at the Lewis Hotel and adjoining grounds; (5) Removal of dead trees in park areas and clearing brush; (6) Restoration of the boardwalk at the Log Cabin & Replacement of the lights; (7) Clearing the trail on the BNSF from Sante Fe Park to Mission Dolores area; and (8) Working with non-profits, Sheriff's Office and Shelby Adult Probation where possible. Work still to be done: (1) Clean and paint North Park playground equipment; (2) Painting on the Caboose at Sante Fe Park; (3) Address a plan for Ayish Hall on the Bayou; and (4) Updates to various picnic tables, buildings,

tennis & basketball facilities at the Ball Park and North Park. Alderman Liepman offered the motion to table the above item and allow the city manager time to bring a list of suggestions and cost for improvements to the parks. Alderman Watts seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

The meeting was adjourned at 6:30 p.m.