

December 18, 2018

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes of Previous Meeting(s)
7. Update On Police Department Activity
8. Judge Betty Loggins – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program
10. Update From City Manager John Camp
11. Discussion and Action if any to Adjust City Schedule of Fees For Integration Into The Codified Ordinances and City Website.
12. Executive Session Pursuant To Government Code §551.074 Personnel Matters – Plant Operations Schedule
13. Discussion and Action if Any to Appoint Loretta Biggers as Municipal Judge for City of San Augustine Effective January 1, 2019
14. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, December 18, 2018 at 5:00 p.m. Alderwoman Pamela Teel was absent.

Members present were:

Mayor	Leroy Hughes
Alderman	Marcus Hafford
Alderman	Stacy Watts
Alderman	Mark Liepman
Alderman	Dan Fussell
Attorney	Wade Flasowski
City Manager	John Camp
City Secretary	Cinda Garner

Mayor Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Stephen Hays	Loretta Hughes	Tracy Cox
Jeremy Sanchez		

5. Citizens Presentations

There were no citizen presentations.

6. Approval Of Minutes Of Previous Meeting(s)

Alderman Mark Liepman offered the motion to approve the minutes of the previous meeting. Alderman Stacy Watts seconded the motion. Voting in favor of the motion were Alderman Marcus Hafford, Alderman Watts, Alderman Liepman, and Alderman Dan Fussell. Motion carried.

7. Update on Police Department Activity

Mayor Hughes gave the update on the police department's activity for the month of November. Activity included: cases filed 20; 1 felony arrests; 10 misdemeanor arrests; 11 assist other agencies; 90 responses on calls for service; 1 juvenile case; 1 auto accident response/report; 66 citations; and 42 warnings.

8. Judge Betty Loggins – Update On Municipal Court Activity

Mayor Hughes reported 58 citations and collections of \$6,076.00 for the month of November.

9. Tracy Cox – Update On Main Street Program

Tracy Cox announced that the Main Street board will meet on Saturday, January 5th to plan their annual calendar.

10. **Update From City Manager John Camp**

City Manager John Camp gave an update of city activity to the council. Activity included:

- **Budget Update** – The council was provided monthly revenue and expenditures report showing the City is on track with the current budget. He also advised the council of the purchase of four refurbished computers for the office. The computers that were replaced have been upgraded and is being used by other office employees.
- Mr. Camp advised the council of revised schedule for garbage pickup by Pineywoods Sanitation for the holidays.
- **Water Systems**
 - 2.1 Plant Controller System (SCADA) – The computer that runs the software at the water plant crashed. We are working with Jeremy Sanches, AIC, to make repairs to the computer system.
 - 2.2 Distribution Repairs
 - 2.3 Clear Well Pumps – Looking into pricing for pumps for the clear well.
 - 2.4 Tank Project Closeout
- **FEMA Road Harvey Repairs** – Mr. Camp is still working with FEMA to get approval of paperwork submitted to begin repairs on roads.
- **Parks Update** – Signage for the parks that shows the times of operation have been installed.
- **Code Enforcement** – Jake brake signs have been installed and the Police Department can start enforcement. Also, officers from the Police Department should start training for code enforcement soon.
- **Bluestem Energy Update** – The agreement has been sent to Attorney Flasowski for review.
- **Oil and Gas Lease Update** - Have not heard anything new on this item.
- The radios for fire dispatch have been transferred to the Sheriff Office. Training has been scheduled for Thursday and the process will move forward approximately January 2.
- **Request Legal Update From City Attorney** - Attorney Flasowski advised that there is no movement for the current case of Hanks v/s the City of San Augustine.

11. **Discussion and Action If Any To Adjust City Schedule of Fees For Integration Into The Codified Ordinances and City Website**

Franklin Legal has completed our codification of San Augustine Ordinances and we need to give them an updated list of City Fees for various items/permits/activities. The link to the Codes has been placed on the City website as a place holder. Once we give Franklin the schedule back, they will update it, and the link will become active. There was no action taken on this item.

13. **Discussion and Action If Any To Appoint Loretta Biggers as Municipal Judge For City of San Augustine Effective January 1, 2019**

Mr. Camp advised that Judge Betty Loggins is retiring and he proposed combining the position of Judge and Clerk and appoint Loretta Biggers to fill the position. Alderman Liepman offered the motion to accept the appointment of Loretta Biggers to the position of Municipal Judge effective January 1, 2019. Alderman Hafford seconded the motion. Voting in favor of the motion were Alderman Hafford, Alderman Watts, Alderman Liepman, and Alderman Fussell. Motion carried.

12. **Executive Session Pursuant To Government Code §551.074 Personnel Matters – Plant Operations Schedule**

The council entered into executive session at 5:56 p.m. Executive session was closed at 6:09 p.m.

The council reconvened into regular session at 6:09 p.m. and the meeting was adjourned at 6:10 p.m.