

October 16, 2018

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes of Previous Meeting(s)
7. Update on Police Department Activity
8. Judge Betty Loggins – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program
10. Update From City Manager John Camp
11. Discussion and Action If Any To Approve/Authorize Lease of 49.24 Acres within the James Weeks Survey A-311 to Marden Properties L.P.
12. Discussion and Action If Any To Approve Revised City Policy Regarding Disposition of Water Leaks for Utility Customers
13. Discussion and Action If Any to Select an Engineering Firm for the 2019-2020 TxCDBG Grant Project and Application
14. Discussion and Action If Any To Approve City of San Augustine Resolution Adopting The Texas Historical Commission Design Guidelines For The City of San Augustine Main Street
15. Discussion and Action If Any To Approve City of San Augustine Resolution Adopting The City of San Augustine Main Street Program Infrastructure Plan
16. Discussion And Action If Any To Approve A Summary Of “City of San Augustine Dispatch Study – San Augustine, Texas 2018” Report Prepared By Modern Public Safety, LLC, And Responses Thereto
17. Discussion And Action If Any To Approve Action for Partial Implementation of Recommendations Contained In The “City of San Augustine Dispatch Study - San Augustine, Texas 2018” Report Prepared By Modern Public Safety, LLC
18. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, October 16, 2018 at 5:00 p.m. Alderman Dan Fussell was absent.

Members present were:

Mayor	Leroy Hughes
Alderman	Valencia Price
Alderman	Pamela Teel
Alderman	Stacy Watts
Alderman	Mark Liepman
Attorney	Wade Flasowski
City Manager	John Camp
City Secretary	Cinda Garner

Mayor Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Connie Owens	Suzanne Sowell	Stephen Hays
Rod Litton	Tracy Cox	Samye Johnson
Walter Hearnberger		

5. **Citizens Presentations**

There were no citizen presentations.

6. **Approval Of Minutes Of Previous Meeting(s)**

Alderman Valencia Price offered the motion to approve the minutes of the previous meeting. Alderman Pamela Teel seconded the motion. Voting in favor of the motion were Alderman Price, Alderman Teel, Alderman Stacy Watts, and Alderman Mark Liepman. Motion carried.

7. **Update on Police Department Activity**

Mayor Hughes gave the update on the police department's activity for the month of September. Activity included: cases filed 27; 5 felony arrests; 4 misdemeanor arrests; 5 assist other agencies; 99 responses on calls for service; 2 juvenile case; 1 auto accident response/report; 54 citations; and 37 warnings.

8. **Judge Betty Loggins – Update On Municipal Court Activity**

Mayor Hughes reported 42 citations and collections of \$3,823.56 for the month of September.

9. **Tracy Cox – Update On Main Street Program**

Tracy Cox did not have any additional information to the monthly report given to the council.

10. **Update From City Manager**

City Manager John Camp gave an update of city activity to the council. Activity included:

1. **UpKeep/Work Orders Issues** – System is working well. We presently have about 11 active work orders.
2. **FEMA Road Harvey Repairs** – the engineer is working a rate sheet to submit to FEMA for approval. After submission to FEMA we will go out for bids for contractors to do the project.
3. **Waste Water Plant Engineering Study Status** –.
4. **Lewis Hotel/SanteFe Park/City Ballpark-** contractors should be starting work on the bay window at the back of the Lewis Railroad Hotel.
5. **Water Tank Project** – work is complete on the water tank project. Completion of the final paper work and change orders are being prepared for submission.
6. **Water System Q&A** meeting was held on Wed, September 26, in Council Chamber.
7. **Recovery of Grant Funds from EDA** – the City has approximately \$859,000 pending from EDA in grant reimbursement.
8. **Request Legal Update From City Attorney** – Attorney Flasowski reported that there is a hearing set for November on the case of Hanks vs. The City of San Augustine.

11. Discussion and Action If Any To Approve/Authorize Lease of 49.24 Acres Within The James Weeks survey A-311 To Marden Properties L.P.

J Mark Smith & Associates proposes to lease approximately 49 acres at an old city site SW of town. The City manager has asked for better terms, he suggests the council authorize the Mayor and the City Management be authorized to lease once terms can be agreed to with the leasing company. Current offer is \$300/acre bonus and 20% (1/5) royalty for three years, with an option for an additional two years at \$300/acre. Alderwoman Price offered the motion to authorize City management to negotiate and finalize terms as favorable as possible to the City for the lease and lease be signed by the Mayor. Alderwoman Teel seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Watts, and Alderman Liepman. Motion carried.

12. Discussion and Action If Any To Approve Revised City Policy Regarding Disposition of Water Leaks For Utility Customers

City Manager Camp reported that the City is taking losses under our current water leak policy which basically forces the city manager to settle bills relating to leaks by using an average bill for consumption in a period just prior to the period billed. There is some latitude, but in order to be fair to each utility customer management has had to be consistent with prior procedure. In some cases, large amounts of water have been lost to leaks on the consumer side. Water is a limited resource, and it is the responsibility of all customers to maintain the plumbing on their side of the meter. Mr. Camp recommends the following:

1. One adjustment per 18-month period.
2. Customer will pay fee equal to the average usage in the three months prior to the elevated (leak) billing plus one half (1/2) the normal charge for the overage.
3. Customer must prove the leak is stopped. This can be done by subsequent meter readings or by presentation of proof of work performed by a plumber/contractor.
4. The City will work with customers including rereading of meters if needed or in some cases meter replacement if the City Manager deems it necessary.
5. If necessary, a payment plan may be done with a written agreement for a maximum term of six months.
6. Customer is not responsible for leaks on the supply (City) side of the water meter.

Alderman Watts offered the motion to approve City Management to implement the policy with one change – item 1 be changed to a 12- month period instead of 18 month -period. Alderwoman Price

seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Watts, and Alderman Liepman. Motion carried.

13. Discussion and Action If Any To Select An Engineering Firm For The 2019-2020 TxCDBG Grant Project and Application

The City received three submissions for engineering services for the 2019-2020 TxCDBG grant project - Goodwin Lasiter Strong, KSA Engineers, and Schaumburg & Polk, Inc. KSA scored the highest rating. Alderman Watts offered the motion to select KSA Engineers as the firm for the City's 2019-2020 TxCDBG grant application. Alderwoman Teel seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Watts, and Alderman Liepman. Motion carried.

14. Discussion and Action If Any To Approve City of San Augustine Resolution Adopting The Texas Historical Commission Design Guidelines For The City of San Augustine Main Street

Alderman Liepman offered the motion to approve the resolution adopting the Texas Historical Commission Guidelines for the City of San Augustine Main Street. Alderman Watts seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Watts, and Alderman Liepman. Motion carried.

15. Discussion and Action If Any To Approve City of San Augustine Resolution Adopting The City of San Augustine Main Street Program Infrastructure Plan

Alderman Liepman offered the motion to approve the resolution adopting the City of San Augustine Texas Capital Fund Main Street Program Infrastructure Plan. Alderman Watts seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Watts, and Alderman Liepman. Motion carried.

16. Discussion And Action If Any To Approve A Summary Of "City of San Augustine Dispatch Study – San Augustine, Texas 2018" Report Prepared By Modern Public Safety, LLC, And Responses Thereto

The council was provided a copy of the City of San Augustine Dispatch Study provided by Mr. Gary Friedel, Modern Public Safety LLC. Mr. Friedel discussed the above item with the council and answered any questions asked. Alderman Liepman offered the motion that the City accept the report on Fire Dispatch by Modern Public Safety. Alderwoman Price seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Watts, and Alderman Liepman. Motion carried.

17. Discussion And Action If Any To Approve Action for Partial Implementation of Recommendations Contained In The "City of San Augustine Dispatch Study - San Augustine, Texas 2018" Report Prepared By Modern Public Safety, LLC

Mr. Camp asked the council to consider and approve an amended version of implementation recommendations contained in the "City of San Augustine, Dispatch Study, San Augustine, Texas 2018" report prepared by Modern Public Safety, LLC. Alderwoman Price offered the motion to approve the amended version of implementation recommendations contained in the "City of San Augustine, Dispatch Study, San Augustine, Texas 2018 report prepared by Modern Public Safety, LLC. Alderman Liepman seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, and Alderman Liepman. Alderman Watts abstained from voting. Motion passed.

The meeting was adjourned at 5:57 p.m.