

March 18, 2014

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes of Previous Meeting(s)
7. Update on Police Department Activity
8. Judge Betty Loggins – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program
10. Chris Anding – Updates on Water/Wastewater Projects
11. Updates From City Manager Bruce Milstead
12. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, March 18, 2014 at 5:00 p.m. Alderwoman Tressie Simon was absent.

Members present were:

Mayor	Leroy Hughes
Alderwoman	Valencia Price
Alderwoman	Pamela Teel
Alderman	Mike Malone
Alderman	Joe Verhalen
Attorney	Wade Flasowski
City Manager	Bruce Milstead
City Secretary	Cinda Garner

Mayor Leroy Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

Mayor Hughes welcomed guest.

Guest present were:

Jessee Fountain	Chris Anding	Tracy Cox
Loretta Hughes	Betty Loggins	

#### **5. Citizens Presentations**

Alderman Joe Verhalen inquired about removal of the piles of asphalt left by contractors along Main Street.

#### **6. Approval Of Minutes Of Previous Meeting(s)**

Alderman Verhalen offered the motion to approve the minutes of the previous meeting. Alderman Mike Malone seconded the motion. Voting in favor of the motion were, Alderwoman Valencia Price, Alderwoman Pamela Teel, Alderman Malone, and Alderman Verhalen. Motion carried.

#### **7. Update On Police Department Activity**

Chief of Police Gary Fountain presented an update on the police department's activity for the month of February. Activity included: cases filed 34; 13 felony arrests; 14 misdemeanor arrests; 10 assist other agencies; 102 responses on calls for service; 4 juvenile case; 1 auto accident response/report; 65 citations; and 41 warnings.

#### **8. Judge Betty Loggins – Update On Municipal Court Activity**

Judge Loggins reported 56 citations and collections of \$6,913.87 for the month of February.

#### **9. Update On Main Street Program**

Main Street Manager Tracy Cox gave an update on the Main Street Program. Activity for the month of February included committee meetings of the Advisory Board meetings; attended the LMI training given by Texas Workforce Commission at Angelina College; speaker for Garden Club-noon quick updates;

attended Chamber of Commerce and City Council monthly meetings; design special team-Capitol Fund Grant conference call in courthouse with Texas Department of Agriculture; and meeting with SFASU Hospitality and Tourism students in Nacogdoches.

10. **Chris Anding – Updates on Water/Wastewater Projects**

Chris Anding reported that on March 10, 2014 the City started a project for the water treatment plant. The sludge trucks at the plant have been broken for several months and he contacted Jed Morris with EGA about the problem. Jed referred Chris to Aspen DCI in Lufkin, TX and the crew started draining the basin to do the repairs. The second project is a sewer rehab project on Holman Street. The main sewer line going down Holman Street was full of roots from the top of the hill to the manhole at First Street causing sewer back up for all the residents on that street. Contractors were contacted and repairs have begun on these lines. This project should be able to be funded through the Texas Water Development Board funds.

11. **Updates From City Manager Bruce Milstead**

City Manager Milstead reported the following updates to the council:

1. There is a need for a grease trap ordinance for the City. The estimated cause of sanitary sewer overflows from restaurant grease blockage is 54% in the USA and Canada. Grease blockages cause raw sewage from the sanitary sewer to overflow into the storm sewer system, public land, and private properties. The City Manager has drafted a grease trap ordinance and will give it to the attorney for approval before submitting it to the council.
2. The council was given copies of policies for consideration at a later meeting: Computer Use Policy; Driver Policy; Safety Policies and Procedures; Travel Policy and Procedure and Public Works Safety Rules, Policies and Procedures.
3. There is a need to replace all the water meters in the City. The meters are not registering accurately due to age. This process needs to be done over a period of three years.
4. Mr. Milstead will be installing a facial recognition time clock for utility employees. Also, the Sanitation crew on the garbage truck needs to change to working a full eight (8) hour day.

The meeting was adjourned at 6:35 p.m.