

April 15, 2014

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes of Previous Meeting(s)
7. Update on Police Department Activity
8. Judge Betty Loggins – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program
10. Mayor Leroy Hughes – Appointment of Mayor Pro-Tem
11. Discussion and Action If Any To Approve City Manager’s Suggestion Of Open Employment Position At The El Camino Tourist Information Center
12. Discussion and Action If Any To Approve Nuisance Ordinance No. 296
13. Discussion and Action If Any To Approve City of San Augustine Computer Use Policy
14. Discussion and Action If Any To Approve City of San Augustine Driver Policy
15. Discussion and Action If Any To Approve City of San Augustine Safety Policies And Procedures
16. Discussion and Action If Any To Approve City of San Augustine Public Works Safety Rules, Policies and Procedures
17. Executive Session Pursuant to Texas Government Code, Section 551
 1. §551.071 Consultation with Attorney Concerning Proposal Between the City of San Augustine and Pineywoods Sanitation
 2. §551.074 Personnel Matters – Vehicle Allowance For City Manager Bruce Milstead
18. Reconvene Into Regular Session and Take Action If Any On Executive Session Items
19. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, April 15, 2014 at 5:00 p.m.

Members present were:

Mayor	Leroy Hughes
Aldерwoman	Valencia Price
Aldерwoman	Pamela Teel
Alderman	Mike Malone
Alderman	Joe Verhalen
Aldерwoman	Tressie Simon
Attorney	Wade Flasowski
City Manager	Bruce Milstead
City Secretary	Cinda Garner

Mayor Leroy Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

Mayor Hughes welcomed guest.

Guest present were:

Jessee Fountain	Chris Anding	Tracy Cox
Loretta Hughes	Betty Loggins	Rod Litton
Betty Oglesbee		

5. Citizens Presentations

There were no citizens comments.

6. Approval Of Minutes Of Previous Meeting(s)

Alderman Mike Malone offered the motion to approve the minutes of the previous meeting. Alderman Joe Verhalen seconded the motion. Voting in favor of the motion were, Alderwoman Valencia Price, Alderwoman Pamela Teel, Alderman Malone, Alderman Verhalen, and Alderwoman Tressie Simon. Motion carried.

7. Update On Police Department Activity

Chief of Police Gary Fountain presented an update on the police department's activity for the month of March. Activity included: cases filed 38; 9 felony arrests; 15 misdemeanor arrests; 14 assist other agencies; 149 responses on calls for service; 1 juvenile case; 4 auto accident response/report; 38 citations; and 21 warnings.

8. Judge Betty Loggins – Update On Municipal Court Activity

Judge Loggins reported 34 citations and collections of \$4953.40 for the month of March.

9. Update On Main Street Program

Main Street Manager Tracy Cox gave an update on the Main Street Program. Activity for the month of March included committee meetings of the Advisory Board meetings; travel to Austin for training THC;

went to Center Broadcasting with Garden Club did commercials; worked with Garden Club Home and Garden Show; went to SFASU to meeting and presentation from the Tourism and Hospitality class on San Augustine special project; hosted SFASU Cultural Heritage Department, Department of History for a morning and luncheon, tour downtown and advised us on the Cultural Heritage Festival for May 2015; and special meeting at city hall for the Texas Capitol Fund and the special design team .

10. **Mayor Leroy Hughes – Appointment of Mayor Pro-Tem**

Mayor Hughes appointed Alderman Mike Malone as Mayor Pro-Tem.

11. **Discussion and Action If Any To Approve City Manager’s Suggestion Of Open Employment Position At The El Camino Tourist Information Center**

City Manager Milstead suggested to the council that the position at the El Camino Tourist Information Center can be made a part time position at this time. If the Mission is replicated, the council could reconsider making this a full time position. Alderman Malone offered the motion to approve the city manager’s suggestion to make the position at El Camino Tourist Information Center part-time. Alderwoman Teel seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Malone, Alderman Verhalen, and Alderwoman Simon. Motion carried.

12. **Discussion and Action If Any To Approve Nuisance Ordinance No. 296**

City Manager Milstead presented Nuisance Ordinance No. 296 for approval to the council. The Nuisance ordinance prohibits allowing a nuisance to exist, defines what constitutes a nuisance, provides a severability clause, provides for the abatement of a nuisance, and declares a penalty. The code of ordinances of the City of San Augustine, Texas be amended by adding this Ordinance and made a part of this Code for all purposes. Alderman Malone offered the motion to approve Nuisance Ordinance No. 296. Alderman Verhalen seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Malone, Alderman Verhalen, and Alderwoman Simon. Motion carried.

13. **Discussion and Action If Any To Approve City of San Augustine Computer Use Policy**

City Manager Milstead presented a computer use policy for the employees of the City to the council for approval. Alderman Malone offered the motion to approve the computer use policy adding “Only City issued e-mail addresses to be used”. Alderman Verhalen seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Malone, Alderman Verhalen, and Alderwoman Simon. Motion carried.

14. **Discussion and Action Of Any To Approve City of San Augustine Driver Policy**

City Manager Milstead presented a City of San Augustine driver policy for the employees to the council for approval. Alderman Malone offered the motion to approve the City of San Augustine Driver policy as presented. Alderman Verhalen seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Malone, Alderman Verhalen, and Alderwoman Simon. Motion carried.

15. **Discussion and Action If Any To Approve City of San Augustine Safety Policies And Procedures**

City Manager Milstead presented a City of San Augustine Safety Policies and Procedures for the employees to the council for approval. Alderwoman Price offered the motion to approve the City of San Augustine Safety Policies and Procedures as presented. Alderman Malone seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Malone, Alderman Verhalen, and Alderwoman Simon. Motion carried.

16. Discussion and Action If Any To Approve City of San Augustine Public Works Safety Rules, Policies and Procedures

City Manager Milstead presented a City of San Augustine Public Works Safety Rules, Policies and Procedures for the employees to the council for approval. Alderwoman Teel offered the motion to approve the City of San Augustine Public Works Safety Rules, Policies and Procedures as presented. Alderman Malone seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Malone, Alderman Verhalen, and Alderwoman Simon. Motion carried.

17. Executive Session Pursuant To Texas Government Code, Section 551

1. §551.071 Consultation with Attorney Concerning Proposal between the City of San Augustine and Pineywoods Sanitation
2. §551.074 Personnel Matters – Vehicle Allowance For City Manager Bruce Milstead

The council entered into executive session at 5:40 p.m.

18. Reconvene Into Regular Session and Take Action If Any On Executive Session Items

The council reconvened into regular session at 6:10 p.m. Alderman Malone offered the motion to allow the city manager to go into negotiation to get the City of San Augustine sanitation needs taken care of. Alderman Verhalen seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Malone, Alderman Verhalen, and Alderwoman Simon. Motion carried.

Alderman Verhalen offered the motion to postpone executive session item #2 until further notice. Alderman Malone seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Malone, Alderman Verhalen, and Alderwoman Simon. Motion carried.

The meeting was adjourned at 6:13 p.m.