

May 20, 2014

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Discussion And Action If Any To Appoint Claudia Cabriales To Fill Vacant City Council Position #5
6. Administer Oath Of Office To Newly Appointed Council Member
7. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
8. Approval Of Minutes of Previous Meeting(s)
9. Update on Police Department Activity
10. Judge Betty Loggins – Update On Municipal Court Activity
11. Tracy Cox - Update On Main Street Program
12. Discussion and Action If Any To Consider Approval Of A Resolution Authorizing An Agreement Between The City of San Augustine And TxDot For The Closure Of Certain Streets Around The Square For The SAF Sam Rayburn National High School Open Block Party
13. Discussion and Action If Any To Approve City Paying One-Half Of Utility Bill For San Augustine Garden Club Due To Public Library Use of Building
14. Discussion and Action If Any To Approve Code of Conduct Policy
15. Discussion And Action If Any On Bank Depository Bids
16. Discussion And Action If Any To Approve Grease Trap Ordinance
17. Discussion And Action If Any To Approve Bids On Contract For Lawn Mowing And Grounds Maintenance For The City
18. Discussion And Action If Any To Authorize The City Manager To File Application With Deep East Texas Council Governments For Regional Solid Waste Project
19. Report From City Manager Bruce Milstead
20. Executive Session Pursuant to Texas Government Code, Section 551- §551.071 Consultation with Attorney Concerning Proposal Between the City of San Augustine and Piney Woods Sanitation
21. Reconvene And Take Action If Any On Executive Session Item
22. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, May 20, 2014 at 5:00 p.m.

Members present were:

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|----------------|----------------|
| Mayor | Leroy Hughes |
| Alderman | Mike Malone |
| Alderman | Joe Verhalen |
| Alderwoman | Tressie Simon |
| Attorney | Wade Flasowski |
| City Manager | Bruce Milstead |
| City Secretary | Cinda Garner |

Mayor Leroy Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge of allegiance was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

| | | |
|---------------------|-----------------|--------------------|
| Betty Oglesbee | Cliff Clark | Burnice Blackstock |
| Rosemary Blackstock | Loretta Hughes | Sherry Bennefield |
| B. Cabriales | A. Cucue | Christan Tapia |
| Lorenzo Cucue | Alan Cabriales | Lidia Cucue |
| Natalia Cabriales | Patrick Jackson | |

5. Discussion And Action If Any To Appoint Claudia Cabriales To Fill Vacant City Council Position #5

Alderman Mike Malone offered the motion to appoint Claudia Cabriales to fill city council position #5. Alderman Joe Verhalen seconded the motion. Voting in favor of the motion were Alderwoman Valencia Price, Alderwoman Pamela Teel, Alderman Malone, and Alderman Verhalen. Motion carried.

6. Administer Oath Of Office To Newly Appointed Council Member

City Secretary Cinda Garner administered the statement of elected/appointed officer to Claudia Cabriales. Judge Betty Loggins administered the oath of office to Mrs. Cabriales.

7. Citizens Presentations

Mr. Patrick Jackson spoke to the council concerning the high cost of utilities by the City. He suggested that instead of having to pay the bill in full at one time, maybe consider taking partial payments.

8. Approval Of Minutes Of Previous Meeting(s)

Alderman Malone offered the motion to approve the minutes of the previous meeting. Alderwoman Teel seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Malone, and Alderman Verhalen. Motion carried.

9. Update On Police Department Activity

Mayor Hughes gave an update on the police department's activity for the month of April. Activity included: cases filed 39; 1 felony arrests; 11 misdemeanor arrests; 10 assist other agencies; 148 responses on calls for service; 1 auto accident response/report; 90 citations; and 60 warnings.

10. Judge Betty Loggins – Update On Municipal Court Activity

Judge Loggins reported 72 citations and collections of \$3270.55 for the month of April and she performed one wedding.

11. Tracy Cox - Update On Main Street Program

Tracy Cox was absent due to illness.

12. Discussion And Action To Consider Approval Of A Resolution Authorizing An Agreement Between The City of San Augustine And TXDOT For The Closure Of Certain Streets Around The Square For The SAF Sam Rayburn National High School Open Block Party

The Council was given a proposed resolution authorizing an agreement between TXDOT and the City of San Augustine to block off certain streets around the downtown square for the SAF Sam Rayburn National High School Open Block Party to be held June 20, 2014. Alderman Verhalen offered the motion to approve the resolution authorizing an agreement between the City of San Augustine and TXDOT for the closure of certain streets around the square for the SAF Sam Rayburn National High School Open Block party. Alderman Malone offered the motion to approve the resolution for street closure for the SAF Sam Rayburn National High School open block party. Alderman Verhalen seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Malone, Alderman Verhalen, and Alderwoman Cabriaes. Motion carried.

13. Discussion and Action If Any To Approve City Paying One-Half Of Utility Bill For San Augustine Garden Club Due To Public Library Use of Building

Mrs. Betty Oglesbee asked the council if the City would consider helping on the payment of the utility bill for the San Augustine Garden Club's building because the Library uses the facility to host computer classes for Angelina College. Due to the increase in the utility bill, the club needs help paying it. Alderman Verhalen offered the motion to table any action on this item until further study can be done to determine if the City can pay the utilities. Alderman Malone seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Malone, Alderman Verhalen, and Alderwoman Cabriaes. Motion carried.

14. Discussion and Action To Approve Code of Conduct Policy

City Manager Milstead presented a code of conduct policy for the employees of the City for council approval. Alderman Malone offered the motion to approve the code of conduct policy. Alderman Verhalen seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Malone, Alderman Verhalen, and Alderwoman Cabriaes. Motion carried.

15. Discussion and Action if Any On Bank Depository Bids

The City's depository agreement with BBVA Compass Bank will end on June 30, 2014. Only one bid was received for the depository and it was from BBVA Compass. The term is for three years with possibly a three year extension. Alderman Verhalen offered the motion to accept the depository bid from BBVA Compass Bank. Alderwoman Teel seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Malone, Alderman Verhalen, and Alderwoman Cabriaes. Motion carried.

16. Discussion and Action If Any To Approve Grease Trap Ordinance

City Manager Milstead presented a Grease Trap ordinance to the council for approval. The ordinance is for the health, welfare and safety of the residents to reduce, prevent or eliminate Fat, Oils, and Grease (FOG) from its waste treatment process, and create a FOG program. Alderman Malone offered the motion to approve the Grease Trap Ordinance effective 1/1/2015. Alderwoman Price seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Malone, Alderman Verhalen, and Alderwoman Cabriaes. Motion carried.

17. Discussion and Action If Any To Approve Bids On Contract For Lawn Mowing And Ground Maintenance For The City

The following bids were accepted by City Manager Milstead for lawn mowing and ground maintenance for the City of San Augustine:

1. East Texas Landscaping - \$109,800.00 per year (\$12,200.00 per month)
2. Gonzales Landscape, Lawn Care & Sprinkler Systems - \$10,360.00 per month
3. Curtis & Son - \$2,000.00 bi-weekly
4. All About Lawns - \$3,360.00 + tax (277.20) per visit
5. D&L Works, Inc. – Year 2014 - \$7,200.00 per month; Year 2015 - \$7,560.00 per month; Year 2016 - \$7938.00 per month
6. Sanford & Sons - \$2780.00 per mowing
7. Iribarren Ink Utilities Plus - \$12,935.00 per month

18. Discussion And Action If Any To Authorize The City Manager To File Application With Deep East Texas Council Of Governments For Regional Solid Waste Project

City Manager Milstead asked the council for authorization to file a grant application with Deep East Texas Council of Governments for solid waste projects. Included for consideration during this funding will be a minimum of three (3) individual grants, not to exceed \$22,500 in FY 2014 and \$20,500 in FY 2015. Alderman Verhalen offered the motion to grant authorization to the city manager to file an application for a grant with Deep East Texas Council of Governments. Alderwoman Price seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, Alderman Malone, Alderman Verhalen, and Alderwoman Cabriaes. Motion carried.

19. Report From City Manager Bruce Milstead

City Manager Milstead reported that renovation has begun on the City's public works building. The roof has been replaced, walls painted, and flooring has been put down in part of the building. Final plans have been received on the McDonald's/Rudy's site on Hwy. 96.

20. **Executive Session Pursuant to Texas Government Code, Section 551- §551.071
Consultation with Attorney Concerning Proposal Between the City of San Augustine and Piney
Woods Sanitation**

The council entered into executive session at 6:00 p.m.

21. The council reconvened into regular session at 6:08 p.m. and no action was taken.

The meeting was adjourned at 6:10 p.m.