

June 17, 2014

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes of Previous Meeting(s)
7. Update on Police Department Activity
8. Judge Betty Loggins – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program
10. Discussion and Action If Any To Approve City Paying One-Half Of Utility Bill For San Augustine Garden Club Due To Public Library Use of Building
11. Discussion and Action If Any To Approve 2014 Election Services Agreement With The San Augustine County Elections Administrator
12. Discuss and Take Action If Any On Amendment To Section 3.6 Safety Equipment Of City of San Augustine Employee Manual
13. Report From City Manager Bruce Milstead
14. Executive Session Pursuant to Texas Government Code, Section 551- §551.071 Consultation with Attorney Concerning Proposal Between the City of San Augustine and Piney Woods Sanitation
15. Reconvene And Take Action If Any On Executive Session Item
16. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, June 17, 2014 at 5:00 p.m.
Alderwoman Pamela Teel was absent.

Members present were:

Mayor	Leroy Hughes
Alderwoman	Valencia Price
Alderman	Mike Malone
Alderman	Joe Verhalen
Alderwoman	Claudia Cabriaes
Attorney	Wade Flasowski
City Manager	Bruce Milstead
City Secretary	Cinda Garner

Mayor Leroy Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

Mayor Hughes welcomed guest.

Guest present were:

Chris Anding	Stephen Hayes	Patrick Jackson
Cheryl Owens	Eddie Smith	Loretta Hughes
Samye Johnson	Ricky Duckette	

5. Citizens Presentations

There were no citizens comments.

6. Approval Of Minutes Of Previous Meeting(s)

Alderman Mike Malone offered the motion to approve the minutes of the previous meeting. Alderman Joe Verhalen seconded the motion. Voting in favor of the motion were, Alderwoman Valencia Price, Alderman Malone, Alderman Verhalen, and Alderwoman Claudia Cabriaes. Motion carried.

7. Update On Police Department Activity

Chief of Police Gary Fountain was absent; City Manager Bruce Milstead presented an update on the police department's activity for the month of May. Activity included: cases filed 34; 6 felony arrests; 14 misdemeanor arrests; 1 assist other agencies; 85 responses on calls for service; 0 juvenile case; 5 auto accident response/report; 119 citations; and 61 warnings.

8. Judge Betty Loggins – Update On Municipal Court Activity

Judge Loggins was absent and Mayor Hughes reported 113 citations and collections of \$5274.70 for the month of May.

9. Update On Main Street Program

Main Street Manager Tracy Cox gave an update on the Main Street Program. Activity for the month of May included committee meetings of the Advisory Boards; met with City Manager Milstead to discuss

cleanup of alleys downtown; met with Master Audio Visuals for a quote on projector for the theater; help promote chamber Sale on the Trail event; work on Texas Capitol Fund Grant; and worked on San Augustine Main Street Patrons and Loyal Supporters program.

10. Discussion and Action If Any To Approve City Paying One-Half Of Utility Bill For San Augustine Garden Club Due To Public Library Use of Building

This item was tabled from the May 20, 2014 meeting for further study by the attorney to determine if the City can legally pay utilities for the club. Attorney Wade Flasowski advised that he has a call in to the Texas Municipal League for answers and so far he has not gotten anything yet. He recommends to not taking any action on this item in today's meeting. Alderman Malone offered the motion to not pay a utility bill for the San Augustine Garden Club but place on a future agenda for consideration of payment of a monthly rental fee to the club. Alderwoman Cabriales seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderman Malone, Alderman Verhalen, and Alderwoman Cabriales. Motion carried.

11. Discussion and Action If Any To Approve 2014 Election Services Agreement With The San Augustine County Elections Administrator

The council was given an agreement by and between the City of San Augustine and Deborah Woods, County Elections Administrator of San Augustine, County, Texas for the conduct and supervision of the City of San Augustine Council elections. Alderman Malone offered the motion to approve the 2014 election Services Agreement with the San Augustine County Elections Administrator. Alderwoman Price seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderman Malone, Alderman Verhalen, and Alderwoman Cabriales. Motion carried.

12. Discuss and Take Action If Any On Amendment To Section 3.6 Safety Equipment of City of San Augustine Employee Manual

The council was given an amendment to the Safety Equipment section of the City's employee manual for approval. The City supplies safety equipment to the employees, such as boots and winter coveralls. The policy will be amended to include that the City will pay up to \$100.00 for the items. Funds must be available in the department's budget for an employee to be eligible to receive safety items. An employee must have worked for 180 days, which is the probation period for new employees, to be eligible for purchases of safety equipment. If an employee receives equipment and employment is terminated within 180 days after the receipt of such, the cost of the equipment will be withheld from the employees final pay check. Winter wear such as insulated coveralls will be on a two year cycle, meaning that new gear is only provided every two years. Boots will be provided annually after July 1 of the new budget year. Alderman Verhalen offered the motion to approve the amendment to Section 3.6 Safety Equipment of the City of San Augustine employee manual. Alderman Malone seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderman Malone, Alderman Verhalen, and Alderwoman Cabriales. Motion carried.

13. Report From City Manager Bruce Milstead

Mr. Milstead reported that the diving team has done a video of the water tanks at the water plant. We should get a copy of the video next week and will be able to determine what work need to be done on the rehabilitation of the tanks. Mayor Hughes, Mr. Milstead, Mr. Bob Bradshaw, Mr. Rusty Phillips, and Mr. Jed Morris has a meeting on Thursday to discuss what options the City have for funding the project, there might be money from Deep East Texas Council of Governments for the funding.

14. **Executive Session Pursuant to Texas Government Code, Section 551- §551.071 Consultation with Attorney Concerning Proposal Between the City of San Augustine and Piney Woods Sanitation**

The council entered into executive session at 5:25 p.m.

15. **Reconvene And Take Action If Any On Executive Session Item**

The council reconvened into regular session at 5:35 P.M. Alderman Malone offered the motion to authorize Mr. Milstead, Mayor Hughes, and Attorney Flasowski to enter into agreement with Piney Woods Sanitation to contract the sanitation services for the City of San Augustine. Alderwoman Cabriales seconded the motion. The contract will be for a five year period with a possibility of a 5 year extension starting June 30, 2014 and ending June 29, 2019. Voting in favor of the motion were Alderwoman Price, Alderman Malone, Alderman Verhalen, and Alderwoman Cabriales. Motion carried.

The meeting was adjourned at 5:50 p.m. with a motion from Alderman Verhalen and second by Alderwoman Cabriales.