

January 19, 2016

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes of Previous Meeting(s)
7. Update on Police Department Activity
8. Judge Betty Loggins – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program
10. Update From City Manager Randy Whiteman
11. Discussion and Action If Any To Approve Professional Services Agreement With Franklin Legal Services For Codification of Ordinances
12. Discussion and Action If Any To Award An Engineering Firm To Provide Services For US Department of Commerce EDA Water Plant Storage Project
13. Discussion - Power Purchase Options, Agreements And/or Related Matters
14. Discussion on Pending Lawsuit – Wallace Clifton vs. Christopher Wheeler, City of San Augustine, and County of San Augustine, Texas
15. Executive Session
  - (1) Pursuant to Government Code §551.086 Certain Public Power Utilities Competitive Matters
  - (2) Pursuant to Government Code §551.071 Consultation with Attorney
16. Discussion and Action If Any On Cash Handling and Financial Procedures In City Hall
17. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, January 19, 2016 at 5:00 p.m.

Members present were:

Mayor	Leroy Hughes
Alderwoman	Valencia Price
Alderwoman	Pamela Teel
Alderman	Mike Malone
Alderwoman	Claudia Cabriales
Alderman	Dan Fussell
Attorney	Wade Flasowski
City Manager	Randy Whiteman
City Secretary	Cinda Garner

Mayor Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Jessee Fountain	Stephen Hays	Tracy Cox
Lanny Buck	Brittney Ford	Loretta Hughes

**5. Citizens Presentations**

There were no citizen's presentations.

**6. Approval Of Minutes Of Previous Meeting(s)**

Alderman Mike Malone offered the motion to approve the minutes of the previous meeting. Alderwoman Valencia Price seconded the motion. Voting in favor of the motion were, Alderwoman Price, Alderwoman Pamela Teel, Alderman Malone, Alderwoman Claudia Cabriales, and Alderman Dan Fussell. Motion carried.

**7. Update on Police Department Activity**

Chief Gary Fountain gave an update on the police department's activity for the month of December. Activity included: cases filed 40; 13 felony arrests; 14 misdemeanor arrests; 3 assist other agencies; 69 responses on calls for service; 0 juvenile case; 2 auto accident response/report; 90 citations; and 83 warnings.

**8. Judge Betty Loggins – Update On Municipal Court Activity**

Judge Betty Loggins reported 76 citations and collections of \$1,666.00 for the month of December.

**9. Tracy Cox – Update On Main Street Program**

Main Street Manager Tracy Cox gave an update on the Main Street Program. Activity for the month of December included committee meetings of the Advisory Boards; City Council and Chamber membership meetings; attended and supported the chamber Christmas parade; and received a grant in the amount of \$1200.00 from the Anice Read Fund to be used towards the development of an oral history kiosk. Upcoming events include: Junk in the Trunk Trades Day – February 6; A Texas Treasure Heritage Festival – May 7; An American Main Street Patriots Day – September 11; Movie in the Park – Halloween Spooktacular – October TBA; and Christmas Jubilee Days – December 2-3.

**10. Update From City Manager Randy Whiteman**

City Manager Randy Whiteman gave an update of city activity to the council. Activities included:

- (1) Had inspection by TCEQ at the sewer plant
- (2) Finished three Disaster Relief Projects – Streets, Pole Replacement, and Sewer Building
- (3) Signs for El Camino Real are here and we are waiting on poles to put them up

**11. Discussion and Action If Any To Approve Professional Services Agreement With Franklin Legal Services For Codification Of Ordinances**

The council was asked to approve professional services agreement with Franklin Legal Services for codification of ordinances. Alderman Fussell offered the motion to approve the professional services agreement with Franklin Legal Services for codification of ordinances. Alderman Malone seconded the motion. Voting in favor of the motion were, Alderwoman Price, Alderwoman Teel, Alderman Malone, Alderwoman Cabriaes, and Alderman Fussell. Motion carried.

**12. Discussion and Action If Any To Award An Engineering Firm To Provide Services For US Department Of Commerce EDA Water Plant Storage Project**

The City received two submittals on the above item, KSA Engineers and Everett Griffith, Jr. and Associates. The city manager scored each and his recommendation for engineering services is KSA Engineers. Alderwoman Teel offered the motion to award engineering services to KSA Engineers. Alderwoman Cabriaes seconded the motion. Voting in favor of the motion were, Alderwoman Price, Alderwoman Teel, Alderman Malone, Alderwoman Cabriaes, and Alderman Fussell. Motion carried.

**13. Discussion – Power Purchase Options, Agreements And/or Related Matters**

This item was discussed in executive session.

**14. Discussion on Pending Lawsuit – Wallace Clifton vs. Christopher Wheeler, City of San Augustine, and County of San Augustine, Texas**

This item was discussed in executive session.

**15. Executive Session**

- (1) Pursuant to Government Code §551.086 Certain Public Power Utilities Competitive Matters
- (2) Pursuant to Government Code §551.071 Consultation with Attorney

The council entered into executive session at 5:40 p.m. The meeting was reconvened at 6:17p.m.

**16. Discussion and Action If Any On Cash Handling and Financial Procedures In City Hall**

City Manager Randy Whiteman discussed cash handling and financial procedures in City Hall. Some changes have been implemented as suggested by the auditor. Loretta Biggers and City Manager Randy Whiteman will make unscheduled audits of the three cash drawers. Cinda Garner or

Mr. Whiteman will balance the Petty Cash monthly. We will meet with Auditor Mark Goodin on January 27<sup>th</sup> to discuss any needed changes in the daily posting or bank deposits.

The meeting was adjourned at 6:40 p.m.