

October 18, 2016

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes of Previous Meeting(s)
7. Update on Police Department Activity
8. Judge Betty Loggins – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program
10. Update From City Manager Randy Whiteman
11. Discussion and Action If Any To Pass Resolution #10182016-1 To Authorize The San Augustine Chamber of Commerce Sassafras Festival And Have The Mayor To Sign A Street Closure Agreement With TXDOT.
12. Discussion and Action If Any To Approve Communities Unlimited To Be Engaged On City's Behalf To Perform Rate Analysis For Submittal To A USDA Grant.
13. Discussion And Action If Any To Award Bid(s) For The 2015 CDBG Grant For Water Plant Improvements
14. Discussion And Action If Any To Award Bid(s) For The Main Street Sidewalk Improvements Grant
15. Discussion Only To Hear From Art and Loretta Bedford Concerning Rates For Utilities For Unoccupied Buildings
16. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, October 18, 2016 at 5:00 p.m. Alderwoman Valencia Price and Alderwoman Pamela Teel were absent.

Members present were:

Mayor	Leroy Hughes
Alderman	Mike Malone
Alderwoman	Claudia Cabriales
Alderman	Dan Fussell
Attorney	Justin Foster
City Manager	Randy Whiteman
City Secretary	Cinda Garner

Mayor Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Loretta Hughes	Betty Oglesbee	Bob Staehs
Tracy Cox	Glenda Harrison	Lanny Buck
Bob Thurber	Art Bedford	Loretta Bedford
Betty Loggins		

**5. Citizens Presentations**

There were no citizens presentations.

**6. Approval Of Minutes Of Previous Meeting(s)**

Alderman Mike Malone offered the motion to approve the minutes of the previous meeting. Alderwoman Claudia Cabriales seconded the motion. Voting in favor of the motion were Alderman Malone, Alderwoman Cabriales, and Alderman Dan Fussell. Motion carried.

**7. Update on Police Department Activity**

Chief Gary Fountain was absent and Mayor Hughes gave the update on the police department's activity for the month of September. Activity included: cases filed 47; 5 felony arrests; 13 misdemeanor arrests; 3 assist other agencies; 74 responses on calls for service; 1 juvenile case; 2 auto accident response/report; 72 citations; and 113 warnings

**8. Judge Betty Loggins – Update On Municipal Court Activity**

Judge Betty Loggins reported 67 citations and collections of \$1,794.00 for the month of September.

**9. Tracy Cox – Update On Main Street Program**

Main Street Manager Tracy Cox gave an update on the Main Street Program. Activity for the month of September included committee meetings of the Advisory Boards; City Council meeting; Commissioners Court meeting; held Autumn Job Fair; clean-up and decorate downtown; and attended THC Mission Dolores Ribbon Cutting and Luncheon. Upcoming events include: Movie in the Park October 29, 2016; Christmas Jubilee Days will be held December 1-2, 2016; and Junk in the Trunk Trades Day is December 3, 2016.

**10. Update From City Manager Randy Whiteman**

City Manager Randy Whiteman gave an update of city activity to the council. Activities included:

1. Working with the auditors for FY 2016 audit
2. Visited with Franklin Legal at TML Conference about status of codification of ordinances
3. There is a possibility of getting the Planning and Zoning going for the City
4. Buster Consford informed us that he will continue to do inspections for the City
5. Got tree cut down behind Lewis Hotel

**11. Discussion and Action If Any To Pass Resolution #10182016-1 To Authorize The San Augustine Chamber of Commerce Sassafras Festival And Have The Mayor To Sign A Street Closure Agreement With TxDOT**

Alderman Fussell offered the motion to adopt Resolution #10182016-1 authorizing Sassafras Festival and authorizing the Mayor to sign Street Closure Agreement with TxDot. Alderman Malone seconded the motion. Voting in favor of the motion were Alderman Malone, Alderwoman Cabriales, and Alderman Fussell. Motion carried.

**12. Discussion And Action If Any To Approve Communities Unlimited To Be Engaged On City's Behalf To Perform Rate Analysis For Submittal To A USDA Grant**

Lanny Buck with KSA Engineers discussed the above item with the council. A rate study is necessary to demonstrate the amount of money our rate payers can bare to improve the sewer system. Alderman Malone offered the motion to approve the request to engage Communities Unlimited to USDA on City's behalf to perform rate analysis for submittal to a USDA grant. Alderman Fussell seconded the motion. Voting in favor of the motion were Alderman Malone, Alderwoman Cabriales, and Alderman Fussell. Motion carried.

**13. Discussion and Action If Any To Award Bid(s) For The 2015 CDBG Grant For Water Plant Improvements**

Bids were received on September 30, 2016 on the above referenced project with three contractors submitting: (1) Cox Contractors, Nacogdoches, TX - \$193,524.00; (2) Don Langston Construction, Lufkin, TX - \$260,656.00; and (3) Duplichain Contractors, LLC, Alto, TX - \$277,100.00. Alderman Malone offered the motion to award the bid for the 2015 CDBG Grant for Water Plant Improvements to Cox Construction. Alderman Fussell seconded the motion. Voting in favor of the motion were Alderman Malone, Alderwoman Cabriales, and Alderman Fussell. Motion carried.

**14. Discussion and Action If Any To Award Bid(s) For The Main Street Sidewalk Improvements Grant**

Bids were opened on Friday, October 7, 2016 on the above referenced project. One bid was received from Horton Excavating - \$147,194.00. Alderman Malone offered the motion to award the bid for the Texas Capital Fund Main Street Improvement Grant from the lone bidder Horton Construction with the removal of trash cans and lighting. Alderwoman Cabriales seconded the motion. Voting in favor of the motion were Alderman Malone, Alderwoman Cabriales, and Alderman Fussell. Motion carried.

15. **Discussion Only To Hear From Art and Loretta Bedford Concerning Rates For Utilities For Unoccupied Buildings**

Art and Loretta Bedford presented a proposal to the City Council to change the policy regulating utilities for unoccupied dwellings within the City of San Augustine. They proposed that when status of the property changes to vacancy, the owner submits an application requesting no water, sewer, or garbage use. The City would then check the address to ascertain that the dwelling is empty and halt those services. No action was taken on this item as it was discussion only.

The meeting was adjourned at 5:50 p.m.