

November 15, 2016

A G E N D A

1. Call Meeting To Order
2. Prayer
3. Pledge To The Flags
4. Welcome Guest
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to two minutes each.
6. Approval Of Minutes of Previous Meeting(s)
7. Update on Police Department Activity
8. Judge Betty Loggins – Update On Municipal Court Activity
9. Tracy Cox - Update On Main Street Program
10. Update From City Manager Randy Whiteman
11. Discussion and Action If Any To Pass Resolution #11152016-1 To Authorize The San Augustine Main Street Christmas Parade
12. Discussion Only On Change Of Payroll Dates
13. Discussion and Action If Any To Approve City of San Augustine Proposed 2017 Holiday Schedule
14. Discussion Only On Sale Or Lease of City Property – Dump Grounds Located At End Of North Milam Street
15. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

The City of San Augustine held its regular meeting on Tuesday, November 15, 2016 at 5:00 p.m. Alderwoman Claudia Cabriales and Alderman Dan Fussell were absent.

Members present were:

Mayor	Leroy Hughes
Alderwoman	Valencia Price
Alderwoman	Pamela Teel
Alderman	Mike Malone
Attorney	Wade Flasowski
City Manager	Randy Whiteman
City Secretary	Cinda Garner

Mayor Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guest.

Guest present were:

Gary Fountain	Carol King	Janice Moore
Stephen Hayes	Jacorius Price	Jalencia Price

5. **Citizens Presentations**

Stephen Hayes addressed the council concerning a city employee who was given time off and the City paid to attend training but the employee did not actually attend the class and is still employed by the City.

6. **Approval Of Minutes Of Previous Meeting(s)**

Alderman Mike Malone offered the motion to approve the minutes of the previous meeting. Alderwoman Valencia Price seconded the motion. Voting in favor of the motion were, Alderwoman Price, Alderwoman Pamela Teel, and Alderman Malone. Motion carried.

7. **Update on Police Department Activity**

Chief Gary Fountain gave the update on the police department's activity for the month of October. Activity included: cases filed 31; 1 felony arrests; 8 misdemeanor arrests; 2 assist other agencies; 45 responses on calls for service; 0 juvenile case; 3 auto accident response/report; 73 citations; and 119 warnings.

8. **Judge Betty Loggins – Update On Municipal Court Activity**

Judge Betty Loggins was absent; Mayor Hughes reported 65 citations and collections of \$1945.00 for the month of October.

9. **Tracy Cox – Update On Main Street Program**

Main Street Manager Tracy Cox was absent.

**10. Update From City Manager Randy Whiteman**

City Manager Randy Whiteman gave an update of city activity to the council. Activities included:

1. Working with on EDA grant on the tanks at the water plant.
2. Work has begun on the sidewalk project and is expected to be completed within 45 days.
3. Almost done with request from Franklin Legal on ordinance codification.

**11. Discussion and Action If Any To Pass Resolution #11152016-1 To Authorize The San Augustine Main Street Christmas Parade**

Alderman Malone offered the motion to adopt Resolution #11152016-1 authorizing the 2017 San Augustine Main Street Christmas parade. Alderwoman Teel seconded the motion. Voting in favor of the motion were Alderwoman Price, Alderwoman Teel, and Alderman Malone. Motion Carried.

**12. Discussion Only On Change Of Payroll Dates**

City Manager Whiteman informed the council that the auditor has pointed out that it is an accounting nightmare and is not good accounting practice to pay employees for days not yet worked. Our current payroll date ends on Friday but to get the payroll calculation completed in time requires that the process begins on Wednesday. This means employees put in time on Wednesday for Wednesday, Thursday, and Friday before they actually work them. This causes a problem if something comes up and they work over or less than what was submitted. The proposal is to change the payroll ending date to Tuesday and still pay the employee on Friday. This removes the paying for days not yet worked and gives time to complete the payroll before it hits the bank Thursday night.

**13. Discussion and Action If Any To Approve City of San Augustine Proposed 2017 Holiday Schedule**

Alderwoman Teel offered the motion to approve the 2017 calendar year holiday schedule for the City of San Augustine. Alderwoman Price seconded the motion. Voting in favor of the motion were Alderwoman Price and Alderwoman Teel. Abstaining from voting was Alderman Malone. Motion carried.

**14. Discussion Only On Sale Or Lease of City Property – Dump Grounds Located At End Of North Milam Street**

City Manager Whiteman informed the council that the City received a request from Mike Jackson concerning the above listed property. Mr. Jackson is interested in the lease or purchase of the City dump property located at the end of North Milam Street. Mr. Whiteman stated because the property in question was a landfill he does not recommend ever letting it out of the City's control or allowing a lease. You would never be able to remove the City from being a responsible party even by selling it. If another party was to disturb the ground and uncover something that we don't know is there we could face possible fines or sanctions with TCEQ. Best to leave as is.

The meeting was adjourned at 5:25 p.m.

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Leroy Hughes, Mayor

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Cinda Garner, City Secretary